



**PLEASE USE CLOUDPERMIT TO SUBMIT  
THE APPLICATION**

**The Corporation of the Township of Oro-Medonte**

**Pre-Servicing Application**

Application 20\_\_-\_\_-\_\_

Roll No.: 4346-\_\_\_\_-\_\_\_\_-\_\_\_\_\_

**Introduction**

An application for approval of a Pre-Servicing Agreement is required to be submitted if an applicant is proposing to construct on site works prior to completion of the registration process for a Plan of Subdivision or a Plan of Condominium by the Township of Oro-Medonte.

**Required Documents**

Please submit the following with this completed application in Adobe Acrobat.pdf format:

- Survey
- Transfer of Deed showing the legal description of the subject lands and name(s) of registered owner of the property and any/all Mortgages
- Engineering Letter of Retention
- Engineering Drawings including Grading and Drainage Plan, Site Rehabilitation Plan, Access Control Plan, and Phasing Plan
- Drawings and Technical Reports
- Cost Estimate (including the cost of works required for site controls and rehabilitation)
- Clearance letters or approval documents from the applicable agencies.

Refer to Township of Oro-Medonte Development Engineering Policies, Access and Design Standards for detailed submission requirements.

**It is the responsibility of the applicant to provide all applicable external agencies with the appropriate documents. Please contact the agencies directly as to the format required.**

**Please read the following before completing and filing this application:**

1. Only complete applications, which include the appropriate plans, will be processed.
2. Incomplete applications will be referred back to the applicant for completion.
3. Pursuant to the Fees and Charges By-law, applicants will be responsible for any and all costs associated with this application. Any amendments/recirculation will be subject to a recirculation fee.
4. The applicant is liable for any direct costs incurred by the Township during the processing of planning applications including legal, engineering, and other consultant fees. These costs shall be invoiced to the applicant on a monthly basis. In the event there is a security deposit on file with the Township, these fees shall be dedicated from said deposit and where a minimum balance is required throughout the processing of an application as set out in the Schedule of Planning Fees, the applicant shall be invoiced an amount to maintain the balance required for the security deposit.
5. If the application is signed by an agent or solicitor on behalf of the applicant, the owner's written authorization (contained herein) must be completed. If the applicant is a corporation acting without an agent or solicitor, the application must be signed by an officer of the corporation and the corporation's seal must be affixed **and** copy of Articles of Incorporation provided.
6. Alternative formats are available upon request.

**1. PROPERTY INFORMATION**

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Municipality: \_\_\_\_\_ Lot / Concession: \_\_\_\_\_  
Registered Plan: \_\_\_\_\_ Assessment Roll Number: \_\_\_\_\_  
Access:  Provincial Highway  County Road  Local Road  Private  Other \_\_\_

Dimensions of Subject Property (in metric units)

Frontage \_\_\_\_\_ metres  
Average Width \_\_\_\_\_ metres  
Depth \_\_\_\_\_ metres  
Area \_\_\_\_\_ hectares

**2. OWNERSHIP INFORMATION**

Registered Property Owner (Full Name): \_\_\_\_\_  
Address: \_\_\_\_\_  
Municipality: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Ext. \_\_\_\_\_  
Email: \_\_\_\_\_

**3. APPLICANT INFORMATION (required if Applicant is NOT the Owner)**

Applicant Name (If Applicable): \_\_\_\_\_  
Applicant is:  Agent  Solicitor  Planning Consultant  Contractor  Architect  Other  
Address: \_\_\_\_\_  
Municipality: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Ext. \_\_\_\_\_  
Email: \_\_\_\_\_

Communications should be sent to  Applicant  Owner  Agent

**4. CURRENT LAND USE**

Describe the current uses on the property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Current Land Use Designation in the Official Plan: \_\_\_\_\_  
Current Zoning: \_\_\_\_\_  
Number of existing Units/Blocks: \_\_\_\_\_  
Number of current Buildings: \_\_\_\_\_

**5. PROPOSED LAND USES**

Describe the proposed uses on the property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposed Land Use Designation in the Official Plan: \_\_\_\_\_  
\_\_\_\_\_  
Proposed Zoning: \_\_\_\_\_  
Number of proposed Units/Blocks: \_\_\_\_\_  
Number of proposed Buildings: \_\_\_\_\_

Is the subject land currently the subject of a proposed Official Plan Amendment, Zoning By-law Amendment, Minister’s Zoning Order or Minor Variance? Yes  No

Application No.: \_\_\_\_\_  
Ontario Registration Number and status: \_\_\_\_\_

Has there ever been an industrial or commercial use, including gas station on the subject lands or adjacent lands? Yes  No  Specify: \_\_\_\_\_

Is there reason to believe the subject lands have been contaminated by former uses on the site or adjacent lands? Yes  No  Specify: \_\_\_\_\_

Has there ever been waste disposal on the subject lands or adjacent lands?  
Yes  No  If yes, provide MOE Certificate of Approval #: \_\_\_\_\_

Identify any supporting reports prepared to date:

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<b>6. SERVICING</b>
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Water supply will be provided by:

- Municipal piped and operated supply
- Private individual well
- Private communal well
- Other – specify: \_\_\_\_\_

Sanitary/sewage disposal will be provided by:

- Municipal owned and operated sewers/treatment facility
- Privately owned and operated sewers/treatment facility
- Privately owned and operated individual septic system
- Privately owned and operated communal collection system
- Other – specify: \_\_\_\_\_

If the requested proposal would permit development on a privately owned and operated individual or communal septic system and more than 4500 litres of effluent will be produced, has a servicing options report and a hydrogeological report been prepared? Yes  No

If no, please provide reason why? \_\_\_\_\_

Storm drainage will be provided by:

- Municipal storm sewers
- Swales, ditches
- Other – specify: \_\_\_\_\_

<b>7. SOUTHERN GEORGIAN BAY LAKE SIMCOE SOURCE PROTECTION</b>
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- a) Is the subject land within a Wellhead Protection Area (WHPA) or an Issue Contributing Area (ICA)?
- Yes
  - No

b) If yes, please identify the WHPA/ICA?

- c) If yes, do you have an Approved Risk Management Plan (RMP) and/or a Section 59 Notice to Proceed from the Risk Management Official (RMO)? (Please attach the document you have).
- Yes
  - No

**8. PROPOSED PRE-SERVICING WORKS**

Please checkmark below to identify works proposed to be completed through this pre-servicing agreement application:

- Earth Works including \_\_\_\_\_
- Drainage Works including \_\_\_\_\_
- Underground Servicing including \_\_\_\_\_
- Road Works including \_\_\_\_\_



## Freedom of Information and Privacy

Personal information contained in this form, collected and maintained pursuant to Section 53 of the *Planning Act*, will be used for the purpose of responding to the Application and creating a public record. The Owner's Signature acknowledges that "personal information [is] collected and maintained specifically for the purpose of creating a record available to the general public;" per Section 14(1)(c) of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M. 56.

The applicant acknowledges that the Township considers the application forms and all supporting materials, including studies and drawings, filed with this application to be all public information and to form part of the public record. With the filing of an application, the applicant consents to the Township photocopying and releasing the application and any supporting material either for its own use in processing the application, or at the request of the third party, without further notification to or permission from the applicant. The applicant also hereby states that it has authority to bind its consultants to the terms of this acknowledgement. Questions regarding the collection of information should be directed to the Director of Development Services at the Township of Oro-Medonte at (705)-487-2171.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

**Owner's Authorization**

Applicable if an Agent is making this application on your behalf.

If the Applicant is not the Owner of the subject land of this Application, the written authorization of the Owner stating that the Agent is authorized to make the Application on their behalf must be included with this application form or the authorization set out below must be completed.

**Please note:**

If the Owner is an incorporated company, authorization of the appropriate signing officer(s) is required in accordance with the company's by-laws. **A copy of the Articles of Incorporation is also required to be submitted to the Township.**

I/We, \_\_\_\_\_ the undersigned being the Registered Owner(s) of the subject land, hereby authorize \_\_\_\_\_ to act as my Agent with respect to the preparation and submission of this Application.

\_\_\_\_\_  
Signature of Owner  
(if Corporation, I have the authority to bind the Corporation)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date