

# Septic Guideline: Verification

Description		Required	Submission Status	Notes
Forms	8i: Septic Verification - Residential	✓		
	Septic professionals' assessment <ul style="list-style-type: none"> <li>An increase in daily flow: Designer to submit calculated assessment if the new flow exceeds the capacity of any component of the septic system serving the building.</li> </ul>			
	Existing septic record			
	8j: Declaration – Septic Verification	✓		
	Schedule 1: Designer Information	✓		
Plans	Site Plan to include: <ul style="list-style-type: none"> <li>Property lines, buildings and site attributes</li> <li>Existing building</li> <li>Proposed development (i.e. addition, landscaping)</li> <li>Existing septic components with clearances</li> </ul>	✓		
	Architectural Plans: <ul style="list-style-type: none"> <li>Existing floor plans (sketches acceptable)</li> <li>Proposed building permit plans</li> </ul>	✓		

## Requirement:

In accordance with OBC 11.4.2.5., the performance level may be reduced where proposed development will:

- Affect by the development/repair of the existing building
- Increase in occupant load or change in major occupancy
- Creation of a new dwelling unit (or apartment)
- Increase in the number of bedrooms
- 15% increase in finished floor area
- Additional new plumbing

## Submission:

Applications shall be submitted through our online permit application software, Cloudpermit.

For more information, visit our webpage at <https://www.oro-medonte.ca/municipal-services/building-information>

## Permit Fees:

Fees will be calculated and invoiced through the workspace in accordance with the Fees & Charges By-law.

## 8i: Septic Verification - Residential

SP#

### Reason OBC 11.4.2.5.(3) :

Affect by the development/repair of the existing building  
Creation of a new dwelling unit (or apartment)  
Increase in the number of bedrooms  
15% increase in finished floor area  
Additional new plumbing

### Water conditioning system:

Backwash cycle discharges to the septic?

Yes No

### Septic Record Attached:

Yes No

### Fixture Units:

Fixture Type	Fixture Hydraulic Load	Total Existing				Total Proposed			
		Building 1		Building 2		Building 1		Building 2	
		# of Fixtures	Total	# of Fixtures	Total	# of Fixtures	Total	# of Fixtures	Total
Bathroom Group - 2 pc	5.5								
Bathroom Group - 3 pc	6								
Bathroom Group - 4 pc	7.5								
Bidet	1								
Kitchen Sink	1.5								
Dishwasher	1.5								
Washing Machine	1.5								
Laundry Tub	1.5								
		Total		Total		Total		Total	

### Daily Flow:

	Total Existing	Total Proposed
Floor Area	m <sup>2</sup>	m <sup>2</sup>
Bedrooms		
Fixtures		
Daily Flow	L/day	L/day

Any increase in daily flow requires further calculations. Designer to assess if the flow exceeds the capacity of any component of the septic system serving the building.

## 8j: Declaration - Septic Verification

SP#

A. Project Information			
Building number, street name		Unit no.	Lot/con.
Municipality	Postal code	Plan number/ other description	
B. Individual who reviews and takes responsibility for design activities (One form per individual)			
Name		Firm	
Street address		Unit no.	Lot/con.
Municipality	Postal code	Province	
Phone number	E-mail		
C. Declaration of Designer			
<p>I _____ declare that the submitted documentation (print name) pertaining to the above noted property is in conformance with Part 8 Division B of the Ontario Building Code based on a site evaluation that;</p> <ol style="list-style-type: none"><li>1. The existing septic system is of adequate size to support the proposed construction based on calculations provided with this application and proposed floor plans,</li><li>2. The sewage system serving the building is in good operating condition and functioning as designed after conducting a comprehensive evaluation.</li></ol> <p>I review and take responsibility for the design work on behalf of a firm registered under subsection 3.2.4. of Division C, of the Building Code. I am qualified, and the firm is registered, in the appropriate classes/categories.</p> <p>Individual BCIN: _____ Firm BCIN: _____</p> <p>I review and take responsibility for the design and am qualified in the appropriate category as an "other designer" under subsection 3.2.5. of Division C, of the Building Code.</p> <p>Individual BCIN: _____</p> <p>I certify that:</p> <ol style="list-style-type: none"><li>1. The information contained in this schedule is true to the best of my knowledge.</li><li>2. I have submitted this application with the knowledge and consent of the firm.</li></ol> <p>Date: _____ Signature: _____</p>			

For the purposes of this form, "individual" means the "person" referred to in Clause 3.2.4.7(1) d). of Division C, Article 3.2.5.1. of Division C

The Township of Oro-Medonte assumes no responsibility regarding the proposed sewage system verification and maintenance/operation of the sewage system mentioned in this document. It is the sole responsibility of the owner to maintain their sewage system in accordance with Division B 8.9.3 of the Ontario Building Code.

## Schedule 1: Designer Information

Use one form for each individual who reviews and takes responsibility for design activities with respect to the project.

A. Project Information			
Building number, street name		Unit no.	Lot/con.
Municipality	Postal code	Plan number/ other description	
B. Individual who reviews and takes responsibility for design activities			
Name		Firm	
Street address		Unit no.	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number	Fax number		Cell number
C. Design activities undertaken by individual identified in Section B. [Building Code Table 3.5.2.1. of Division C]			
House	HVAC – House		Building Structural
Small Buildings	Building Services		Plumbing – House
Large Buildings	Detection, Lighting and Power		Plumbing – All Buildings
Complex Buildings	Fire Protection		On-site Sewage Systems
Description of designer's work			
D. Declaration of Designer			
<p>I _____ declare that (choose one as appropriate):</p> <p style="text-align: center;">(print name)</p> <p>I review and take responsibility for the design work on behalf of a firm registered under subsection 3.2.4. of Division C, of the Building Code. I am qualified, and the firm is registered, in the appropriate classes/categories.</p> <p>Individual BCIN: _____</p> <p>Firm BCIN: _____</p> <p>I review and take responsibility for the design and am qualified in the appropriate category as an “other designer” under subsection 3.2.5. of Division C, of the Building Code.</p> <p>Individual BCIN: _____</p> <p>Basis for exemption from registration: _____</p> <p>The design work is exempt from the registration and qualification requirements of the Building Code.</p> <p>Basis for exemption from registration and qualification: _____</p> <p>I certify that:</p> <ol style="list-style-type: none"> <li>1. The information contained in this schedule is true to the best of my knowledge.</li> <li>2. I have submitted this application with the knowledge and consent of the firm.</li> </ol> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 30%; border-top: 1px solid black; text-align: center;">Date</div> <div style="width: 65%; border-top: 1px solid black; text-align: center;">Signature of Designer</div> </div>			

**NOTE:**

1. For the purposes of this form, “individual” means the “person” referred to in Clause 3.2.4.7(1) (c). of Division C, Article 3.2.5.1. of Division C, and all other persons who are exempt from qualification under Subsections 3.2.4. and 3.2.5. of Division C.
2. Schedule 1 is not required to be completed by a holder of a license, temporary license, or a certificate of practice, issued by the Ontario Association of Architects. Schedule 1 is also not required to be completed by a holder of a license to practise, a limited license to practise, or a certificate of authorization, issued by the Association of Professional Engineers of Ontario.