



## Consumer Fireworks Sales Fire Emergency Procedures

Date: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_

Owner: \_\_\_\_\_

Owner contact information: \_\_\_\_\_

### Contact Information

AFTER HOURS EMERGENCY CONTACTS NAMES	TITLE	PHONE

### LOCATION OF STORAGE AREAS, IDENTIFICATION AND HANDLELING AREAS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Consumer fireworks not on display are stored...

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## FIRE PROTECTION RESOURCES

Fire alarm system or Smoke alarms or Security system with fire detection Sprinkler system:

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Portable fire extinguishers - ABC multipurpose and location:

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Water supply - fire hydrants: (municipal or private)?

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## FIRE EXTINGUISHMENT, CONTROL AND CONFINMENT

In the event of a small fire, ensure that **Emergency Procedures for Occupants** has been activated. A small fire may be extinguished by the use of a portable fire extinguisher, only if the smoke or fire does not present danger to the operator, and the operator is trained. If smoke or fire presents a danger leave the area via nearest safe exit.



## **Emergency Procedures Staff:**

1. Ensure fire alarm has been activated by (pulling a pull station) or (announcing FIRE! FIRE!)
2. Notify fire department (***Dial 9-1-1, From a Safe Area***, never assume this has been done)
3. Supervise evacuation of occupants
4. Notify fire department of fire condition and location (upon fire department arrival)
5. Provide fire department with list and location of any person(s) who may require assistance, or any person(s) who may be missing

***REMAIN CALM***

## **Emergency Procedures for Occupants**

### **Upon Discovery of Fire:**

- A. Leave fire area **immediately**
- B. Alarm occupants by (pulling a pull station) or (announcing FIRE! FIRE!)
- C. Notify fire department (***Dial 9-1-1, From a Safe Area***, never assume this has been done)
- D. Leave via nearest exit (use an alternate exit if necessary due to smoke or fire)

### **If You Hear the Fire Announcement:**

- E. Leave via nearest exit (use an alternate exit if necessary due to smoke or fire)

***REMAIN CALM***

**(A copy of this page is to be posted in an accessible location)**



## CONTROL OF FIRE HAZARDS

In order to avoid fire hazards and unsafe conditions supervisory staff shall ensure:

- exits are clear of obstructions and combustible materials at all times,
- there are no unsafe smoking and cooking practices (where cooking activities are approved),
- the storage and use flammable and combustible liquids and gases are in approved quantities and only in approved containers and locations,
- clear access to fire protection equipment is maintained,
- the fire department is called whenever a fire emergency alarm is raised (*Dial 9-1-1*),
- a method is provided for staff to report any unsafe condition to the supervisory staff.

## TRAINING

Ensure everyone who works in the retail outlet has minimally read information contained in the Consumer Fireworks Retail Package. Maintain a record indicating that they have read and understand the requirement of the Explosives Act and its Regulations concerning the sale of consumer fireworks to minors.

**A copy of the Consumer Fireworks Retail Package shall be made available to all staff.**

Owner Signature: \_\_\_\_\_

**Oro-Medonte Fire & Emergency Services Approval  
(This section to be completed by Chief Fire Official only)**

Date: \_\_\_\_\_ Name: \_\_\_\_\_ Signature: \_\_\_\_\_

It is required that **page 3** instructions be posted in an accessible and noticeable location

A completed copy must be on site of the event at all times