

# Report



<b>Report No.</b> ES2022-09	<b>To:</b> Council	<b>Prepared By:</b> Robin Dunn, CAO
<b>Meeting Date:</b> December 14, 2022	<b>Subject:</b> Municipal Services Corporation (MSC) Board of Director Appointments	<b>Motion #</b> _____
<b>Roll #:</b>		<b>R.M.S. File #:</b>

<b>Recommendation(s):</b>	<b>Requires Action</b> <input checked="" type="checkbox"/>	<b>For Information Only</b> <input type="checkbox"/>
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It is recommended:

1. That Report No. ES2022-09, Municipal Services Corporation (MSC) Board of Director Appointments be received.
2. That Council appoint the following three (3) independent directors for the MSC Hold Co. & Operating Co.:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. That Council reappoint the Township of Oro-Medonte CAO to the MSC Hold Co.& Operating Co. as the Chief Executive Officer (CEO).
4. That Council appoint the Township Director, Environment Services to the MSC Operating Co. as the Chief Operating Officer (COO).
5. And that, Council direct staff to electronically distribute an Expression of Interest to existing and former Council members for the remaining Municipal Member representative on the MSC Hold Co.
6. And further that, staff collect the responses for discussion and consideration by Council for appointment of the Municipal Member representative for the MSC Hold Co. director position at the January 11, 2023 meeting of Council.

## **Background:**

On November 14, 2018 Council endorsed Staff Report [ES2018-10](#) (Board of Director Skills Criteria, Motion No. C181114-10). Unfortunately, due to the Municipal declaration of an emergency associated with the global COVID-19 pandemic, associated redirection of tasks and budget adjustments, the implementation of a Municipal Services Corporation including the appointment of the Board of Directors was placed on hold.

On November 9, 2022, Report [ES2022-08](#) was presented to Council in an effort to summarize the work completed to-date towards operation of the Incorporated Municipal Services Corporation (MSC) for the provision of Environmental Services.

This report also included specific discussion of the MSC Board of Directors, status of recruitment and confirmed that Independent Directors and the Municipal Representatives were expected to be appointed at the December 14<sup>th</sup> meeting of Council.

## **Analysis:**

As outlined in Report ES2022-08, on September 15, 2022 a Board of Directors Recruitment Advertisement was posted on the Township website and in local newspapers with a closing date of October 7, 2022. At advertisement closing, seven (7) expression of interests were received in accordance with the advertisement criteria.

The CAO & Director, Environmental Services individually met with the seven (7) applicants on October 28, 2022 to better understand their interest, background and understanding of a Municipal Services Corporation and answer any inquiries related to the provision of Environmental Services.

In order to ensure consistency in the application and appointment of all the Board of Directors, staff will electronically distribute a request for Expressions of Interest to existing and former Council members for the remaining municipal member representative on the MSC Hold Co.

Pending direction from Council, the distribution of the call for interest will be circulated to members of the last two terms of Council (i.e. 2014-2018 and 2018-2022), with notification written Expressions of Interest are to be received before Noon December 30, 2022.

## **Financial / Legal Implications / Risk Management:**

Staff continue to work with KPMG LLP, Baker Tilly KDN LLP and Aird & Berlis to ensure the appropriate financial and legal framework is in place and consistent with the classification of a government business enterprise (GBE) to support the operationalization of the MSC.

**Policies/Legislation:**

Municipal Act  
Ontario Regulation 599/06  
Ontario Business Corporations Act

**Corporate Strategic Goals:**

Prepare for our Future  
Foster Safe and Inclusive Community Living & Business Growth  
Modernize Township Services  
Support our Workforce

**Consultations:**

Director, Environmental Services  
Aird & Berlis, LLP- John Mascarin & Graham Topa

**Attachments:**

None

**Conclusion:**

The selection of the MSC Board of Directors, as completed through Council appointment, is a fundamental step towards operationalization of the MSC.

The remaining appointment by Council of the Municipal Member of the MSC Hold Co. will finalize the MSC Board composition and is anticipated to be concluded at the January 11, 2023 meeting of Council.

Respectfully submitted:

Robin Dunn, CAO

**Approvals:**

Robin Dunn,  
CAO

**Date:**

December 07, 2022

**9. Identification From the Public of an Agenda Item of Interest:**

None.

**10. Open Forum:**

None.

**11. Reports of Municipal Officers for Action:**

- a) Robin Dunn, CAO re: Bill 23, More Homes Built Faster Act, 2022.

Motion No. C221214-13

Moved by Schell, Seconded by Clark

Be it resolved that the verbal information presented by Robin Dunn, CAO; and Derek Witlib, Acting Director, Development Services re: Bill 23, More Homes Built Faster Act, 2022 be received; and that staff report back to Council on the matter.

Carried.

- b) ES2022-9, Robin Dunn, CAO re: Municipal Services Corporation (MSC) Board of Director Appointments.

Motion No. C221214-14

Moved by Hutcheson, Seconded by Lavoie

Be it resolved

1. That ES2022-09, Robin Dunn, CAO re: Municipal Services Corporation (MSC) Board of Director Appointments be received and adopted.
2. That Council appoint the following three (3) independent directors for the MSC Hold Co. & Operating Co.: Darren LeClair; John Sloan; John Skorobahacz.
3. That Council reappoint the Township of Oro-Medonte CAO to the MSC Hold Co. & Operating Co. as the Chief Executive Officer (CEO).
4. That Council appoint the Township Director, Environment Services to the MSC Operating Co. as the Chief Operating Officer (COO).
5. And that, Council direct staff to electronically distribute an Expression of Interest to existing and former Council members for the remaining Municipal Member representative on the MSC Hold Co.
6. And further that, staff collect the responses for discussion and consideration by Council for appointment of the Municipal Member representative for the MSC Hold Co. director position at the January 11, 2023 meeting of Council.

Carried.