



File Search - Request for Information

**Complete this form when requesting any information pertaining to the property in question.
Please note a \$100.00(non-refundable) file search fee may be applicable.**

Municipal Address (MAS #) _____
(for property you are seeking information on, i.e. 410 Ridge Road E.)

Specify the information you are requesting: _____

Are you the owner of the property? YES ☐ NO ☐

Please complete the contact information below.

Name: _____ Signature: _____

Mailing Address: _____

Email Address: _____ Phone #: _____

Date: _____

Please choose the method by which you would like to receive this information

Pickup ☐

Mail ☐

Fax ☐

Email ☐

Please Note:

- There is no guarantee the Township has the requested information on file
- Some requested information may require a Freedom of Information (FOI) search
- All information provided will be stamped "COPY" and will adhere to the Municipal Freedom of Information and Protection of Privacy Act.
- All efforts will be made to provide this information within 2-5 business days

Completed forms may be dropped off at the Administration Centre, faxed to 705.487.0133 or emailed to building@oro-medonte.ca

Payment can be made via cash, cheque or debit; On-line payment is not available at this time

Garry McCartney
Chief Building Official