

**The Corporation of The Township Of Oro-Medonte**

**By-Law Number 2024-128**

**A By-law to implement an Administrative Monetary Penalty System in the Township of Oro-Medonte**

**Whereas**, Section 102.1 of the Municipal Act, 2001, S.O. 2001, c.25, as amended and Ontario Regulation 333/07 authorize the Township to require a person to pay an administrative penalty for a contravention of any by-law respecting the parking, standing or stopping of vehicles;

**And Whereas**, Section 434.1 of the Municipal Act authorizes the Township to require a person, subject to such conditions as the municipality considers appropriate, to pay an administrative penalty if the municipality is satisfied that the person has failed to comply with a by-law of the municipality;

**And Whereas**, Section 23.1 of the Municipal Act authorizes the Township to delegate its administrative and hearing powers;

**And Whereas**, Section 391 of the Municipal Act authorizes the Township to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it;

**And Whereas** the Corporation of The Township of Oro-Medonte deems it desirable, to implement an Administrative Monetary Penalty System (AMPS) including penalties and fees to enforce and seek compliance with By-laws or portions of By-laws through the AMPS;

**Now Therefore**, the Council of The Corporation of the Township of Oro-Medonte enacts as follows:

1. That Appendix "A" and Schedules "A" through "C" attached hereto form part of this By-law.
2. This By-law shall be cited as "The Township of Oro-Medonte Administrative Monetary Penalty System By-law."
3. This By-Law shall take effect upon the designation of a Screening and Hearing Officer.

**By-law read a First, Second and Third time, and Passed this 11<sup>th</sup> day of December, 2024.**

**The Corporation of the Township of Oro-Medonte**

  
Mayor, Randy Greenlaw

  
Clerk, Yvonne Aubichon

**Appendix "A"**  
**To By-law No. 2024-128**

**1.0 Definitions**

For the purpose of this By-law, the following definitions shall apply:

**"Administrative Fee"** means any fee specified in this By-law or set out in Schedule "B";

**"Administrative Penalty"** means a monetary amount established by this By-law or set out in the attached Schedules of this By-law for a contravention of a Designated By-law listed in Schedule "A-1";

**"AMPS"** means Administrative Monetary Penalty System;

**"Authorized Representative"** means someone appearing on behalf of a Person in accordance with a written authorization provided upon request to the Director, and who is not required to be licensed by any professional body;

**"Council"** means the Council of the Township of Oro-Medonte;

**"Day"** means any calendar day;

**"Designated By-law"** means a By-law, or a part or provision of a By-law, that is designated under this or any other By-law, and is listed in the attached Schedule "A-1" to which the AMPS applies;

**"Director"** means the Director of Development Services or their designate;

**"Hearing Non-appearance Fee"** means an Administrative Fee established by Council from time to time in respect of a Person's failure to appear at the time and place scheduled for a review before a Hearing Officer and listed in Schedule "B";

**"Hearing Decision"** means a notice that contains a decision made by a Hearing Officer;

**"Hearing Officer"** means a person appointed or hired by the Township to carry out the duties of a hearing if a Request for Review by Hearing Officer is received by the Township in accordance with this By-law;

**"Holiday"** means a Saturday, Sunday, any statutory holiday in the Province of Ontario or any Day the offices of the Township are officially closed for business;

**"Late Payment Fee"** means an Administrative Fee established by Council from time to time in respect of a Person's failure to pay an Administrative Penalty within the time prescribed in this By-law and listed in Schedule "B";

**"MTO Fee"** means an Administrative Fee established by Council from time to time for any search of the records of, or any inquiry to, the Ontario Ministry of Transportation, or related authority, and listed in Schedule "B";

**"NSF Fee"** means an Administrative Fee established by Council from time to time in respect of payment by negotiable instrument or credit card received by the Township from a Person for payment of any Administrative Penalty or Administrative Fee, for which there are insufficient funds available in the account on which the instrument was drawn, as listed in Schedule "B";

**"Officer"** means a Municipal Law Enforcement Officer of the Township or other person appointed by or under authority of a Township By-law to enforce any Township By-law;

**"Penalty Notice"** means a notice given to a Person pursuant to Section 3.0 of this By-law;

**"Penalty Notice Date"** means the date of the contravention specified on the Penalty Notice, in accordance with Section 3.3 of this By-law;

**"Penalty Notice Number"** means the reference number specified on the Penalty Notice that is unique to that Penalty Notice, in accordance with Section 3.3 of this By-law;

**"Person"** includes an individual or a business name, sole proprietorship, corporation, partnership, or limited partnership, or an Authorized Representative thereof, and, in relation to vehicle, parking or traffic related contraventions, whose name appears on the vehicle permit as provided by the Ontario Ministry of Transportation. If the vehicle permit consists of a vehicle portion and license plate portion, and different Persons are named on each portion, the Person whose name appears on the license plate portion, as provided by the Ontario Ministry of Transportation, is the Person for the purposes of this By-law;

**"Plate Denial Fee"** means an Administrative Fee established by Council from time to time in respect of a Persons failure to pay within the time prescribed prior to a request for plate denial and listed in Schedule "B";

**"Regulation"** means Ontario Regulation 333/07 under the Municipal Act;

**"Request for Review by Hearing Officer"** means the request which may be made in accordance with Section 6 of this By-law for the review of a Screening Decision;

**"Request for Review by Screening Officer"** means the request made in accordance with Section 5 of this By-law for the review of a Penalty Notice;

**"Review by Hearing Officer"** and **"Hearing"** mean the process set out in Section 6 of this By-law;

**"Review by Screening Officer"** and **"Screening Review"** mean the process set out in Section 5 of this By-law;

**"Screening Decision"** means a notice which contains the decision of a Screening Officer, delivered in accordance with Section 5.13 of this By-law;

**"Screening Non-appearance Fee"** means an Administrative Fee established by Council from time to time in respect of a Persons failure to appear at the time and place scheduled for a review before a Screening Officer and listed in Schedule "B";

**"Screening Officer"** means a person who performs the functions of a Screening Officer in accordance with Section 5 of this By-law, appointed by the Township as per Schedule "C";

**"Township"** means the Corporation of the Township of Oro-Medonte.

## **2.0 Application**

- 2.1 The Township By-laws, or portions of Township By-laws, listed in the attached Schedule "A" of this By-law shall be Designated By-laws for the purposes of Section 102.1 and 151 of the Municipal Act and paragraph 3(1)(b) of the Regulation. The attached Schedules of this By-law set out the Administrative Penalties, and may include short form language to be used on Penalty Notices, for the contraventions of Designated By-laws.

- 2.2 Schedule "B" of this By-law shall set out Administrative Fees imposed for the purposes of this By-law.
- 2.3 The Provincial Offences Act, R.S.O. 1990, c. P.33, as amended, will continue to apply to contraventions of a Designated By-law, except that no person that is required to pay an Administrative Penalty under this By-law in respect of a contravention of a Designated By-law shall be charged with an offence in respect to the same contravention under the Provincial Offences Act.

### **3.0 Penalty Notice**

- 3.1 An Officer who has reason to believe that a Person has contravened any Designated By-law may issue a Penalty Notice as soon as reasonably practicable.
- 3.2 Every Person who contravenes a provision of a Designated By-law shall, upon issuance of a Penalty Notice, be liable to pay the Township an Administrative Penalty in the amount specified in the attached Schedules of this By-law.
- (a) An Officer has the discretion to apply an escalated penalty as prescribed in the Schedules attached to this By-law if the same violation is repeated by the same person. If the violation is related to a property, the Officer must ensure the property ownership has not changed before applying the escalated penalty. Escalating penalties for the same violation apply to a property in perpetuity as long as the owner of the property has not changed.
- 3.3 A Penalty Notice shall include the following information, as applicable:
- (a) The Penalty Notice Date;
- (b) A Penalty Notice Number;
- (c) The date on which the Administrative Penalty is due and payable, fifteen (15) Days from service of the Penalty Notice;
- (d) The identification number and signature of the Officer;
- (e) The contravention wording as listed in the attached Schedules of this By-law or other particulars reasonably sufficient to indicate the contravention;
- (f) The amount of the Administrative Penalty;
- (g) Such additional information as the Director determines is appropriate, respecting the process by which a Person may exercise the right to request a Screening Review of the Administrative Penalty; and
- (h) A statement advising that an unpaid Administrative Penalty, including any applicable Administrative Fee(s), will constitute a debt of the Person to the Township unless cancelled pursuant to a Screening Review or Hearing process.
- 3.4 In addition to the service methods provided in Section 7 of this By-law, an Officer may serve the Penalty Notice on a Person by:
- (a) affixing it to the vehicle in a conspicuous place at the time of a parking or traffic-related contravention; or
- (b) delivering it personally to the Person.

- 3.5 No Officer may accept payment of an Administrative Penalty or Administrative Fee.
- 3.6 A Person who is served with a Penalty Notice and who does not pay the amount of the Administrative Penalty on or before the date on which the Administrative Notice is due and payable, shall also pay the Township any applicable Administrative Fee(s).

#### **4.0 Voluntary Payment of Penalty Notice**

- 4.1 Where a Penalty Notice has been paid, the Penalty Notice shall not be subject to any further review.
- 4.2 A Penalty Notice shall be deemed to have been paid when the amount and all fees prescribed in Schedule "B" have been paid.

#### **5.0 Review by Screening Officer**

- 5.1 A Person who is served with a Penalty Notice may request that the Administrative Penalty be reviewed by a Screening Officer and shall do so on or before the date on which the Administrative Penalty is due and payable, and in accordance with the process set out in Section 5.4.
- 5.2 If a Person has not requested a Screening Review on or before the date on which the Administrative Penalty is due and payable, the Person may request that the Director extend the time to request a Screening Review to a date that is no later than forty-five (45) Days after the Penalty Notice Date, in accordance with the process set out in Section 5.4.
- 5.3 A Persons right to request an extension of time for a Screening Review expires, if it has not been exercised, on or before forty-five (45) Days after the Penalty Notice Date, at which time:
- (a) The Person shall be deemed to have waived the right to request a Screening Review or request an extension of time for a Screening Review;
  - (b) The Administrative Penalty shall be deemed to be confirmed; and
  - (c) The Administrative Penalty shall not be subject to any further review, including a review by any Court.
- 5.4 A Persons Request for Review by Screening Officer or request for an extension of time to request a Screening Review are exercised by a submission in writing, in the prescribed form and in accordance with the directions on the prescribed form.
- 5.5 A Request for Review by Screening Officer or request for an extension of time to request a Screen Review shall be served in accordance with the provisions of Section 7 of this By-law.
- 5.6 A Request for Review by Screening Officer or a request for extension of time to request a Screening Review shall only be scheduled by the Director if the Person makes the request on or before the dates established by Sections 5.1 or 5.2 of this By-law.
- 5.7 The Director may grant a request to extend the time to request a Screening Review where the Person demonstrates, to the satisfaction of the Director in their sole discretion, that the existence of extenuating circumstances prevented the filing of the request within the prescribed timeline.

- 5.8 Where an extension of time to request a Screening Review is not granted by the Director, the Administrative Penalty and any applicable Administrative Fee(s) are deemed to be confirmed. Notice of this decision will be provided by the Director to the Person in accordance with Section 7.
- 5.9 Where an extension of time to request a Screening Review is granted by the Director, or when a Screening Review has been requested in accordance with this Section, Notice of an Appointment for Screening Review will be provided in accordance with Section 7.
- 5.10 On a Screening Review of an Administrative Penalty, the Township will direct that the Screening Review proceed by way of written screening unless in the Township's discretion, an in-person or telephone appointment is required.
- 5.11 Where a Person fails to attend at the time and place scheduled for a Screening Review of an Administrative Penalty, or fails to provide requested documentation in accordance with a request by a Screening Officer:
- (a) The Person shall be deemed to have abandoned the request for a Screening Review of the Administrative Penalty;
  - (b) The Administrative Penalty as set out in the Penalty Notice shall be deemed to be confirmed;
  - (c) The Administrative Penalty shall not be subject to any further review, including a review by any Court; and
  - (d) The Person shall pay to the Township a Screening Non-Appearance Fee, MTO Fee, if applicable, and any other applicable Administrative Fee(s).
- 5.12 On a review of an Administrative Penalty, the Screening Officer may:
- (a) Affirm the Administrative Penalty if the Person has not established on a balance of probabilities that a Designated By-law(s) was not contravened as described in the Penalty Notice;
  - (b) Cancel, reduce the penalty; or
  - (c) Extend the time for payment of the Administrative Penalty, including any Administrative Fee(s), where, in the sole discretion of the Screening Officer that doing so would maintain the general intent and purpose of the Designated By-law, and/or any of the following circumstances exist:
    - (i) Defective form or substance on the Penalty Notice;
    - (ii) Service of the Penalty Notice did not occur in accordance with Section 7;
    - (iii) Undue financial hardship.
- 5.13 After a Review by the Screening Officer, the Screening Officer shall issue a Screening Decision to the Person, delivered in accordance with Section 7 of this By-law.
- 5.14 A Screening Officer has no authority to consider questions relating to the validity of a statute, regulation or By-law or the constitutional applicability or operability of any statute, regulation or By-law.

## **6.0 Review by Hearing Officer**

- 6.1 A Person may Request a Review by a Hearing Officer within thirty (30) Days of issuance of a Screening Decision in accordance with the Screening and Hearing Officer By-law or its successor.
- 6.2 If a Person has not requested a Review by a Hearing Officer on or before the date on which the Administrative Penalty is due and payable, the Person may request that the Director extend the time to request a Review by a Hearing Officer to a date that is no later than forty-five (45) Days after the Screening Decision date, in accordance with the process set out in Section 6.4.
- 6.3 A Person's right to request an extension of time for a Hearing Review expires, if it has not been exercised, on or before forty-five (45) Days after the Screening Decision date, at which time:
- (a) The Person shall be deemed to have waived the right to request a Review by a Hearing Officer or request an extension of time for a Review by a Hearing Officer;
  - (b) The Screening Decision is confirmed; and
  - (c) The Administrative Penalty shall not be subject to any further review, including a review by any Court.
- 6.4 A Person's Request for Review by a Hearing Officer or request for an extension of time to request a Review by the Hearing Officer are exercised by a submission in writing, in the prescribed form and in accordance with the directions on the prescribed form.
- 6.5 A Request for Review by a Hearing Officer or request for an extension of time to request a Review by a Hearing Officer shall be served in accordance with the provision of Section 7 of this By-law.
- 6.6 A Request for Review by a Hearing Officer or a request for an extension of time to request a Review by a Hearing Officer shall only be scheduled by the Director if the Person makes the request on or before the dates established by Section 6.1 or 6.2 of this By-law.
- 6.7 The Director may grant a request to extend the time to request a Review by Hearing Officer only where the Person demonstrates, to the satisfaction of the Director in their sole discretion that they were not served in accordance with Section 7.
- 6.8 Where an extension of time to request a Review by a Hearing Officer is granted by the Director or when a Review by a Hearing Officer has been requested in accordance with this Section, notice of a Hearing will be provided in accordance with Section 7.
- 6.9 Where a Person fails to appear at the time and place scheduled for a Hearing:
- (a) The Person shall be deemed to have abandoned the Request for review of a Hearing Officer;
  - (b) The Screening Decision and the Administrative Penalty and any Administrative Fee(s) shall be deemed to be confirmed;
  - (c) The Screening Decision and the Administrative Penalty and any Administrative Fee(s) shall not be subject to any further review, including a review by any Court; and

- (d) The Person shall pay to the Township a Hearing Non-Appearance Fee, Late Payment Fee, MTO Fee if applicable and any other applicable Administrative Fee(s).
- 6.10 A Hearing Officer shall conduct a de novo Hearing in accordance with the Statutory Powers and Procedures Act, R.S.O. 1990, c. S.22, as amended and the Screening and Hearing Officer By-law.
- 6.11 The parties to a Hearing shall be the Person seeking review and the Township, who may attend through the Director, a Screening Officer, an Officer, the Township legal representative, or any of the above persons.
- 6.12 Any information contained in the Penalty Notice is admissible in evidence as proof of the facts certified in it, in the absence of evidence to the contrary. If a Person wishes to challenge the facts contained in the Penalty Notice, they will be required to mark the prescribed form accordingly.
- 6.13 Upon the conclusion of a Hearing, the Hearing Officer may:
  - (a) Confirm the Screening Decision; or
  - (b) Cancel or reduce the penalty and/or extend the time for payment of the Administrative Penalty, including any Administrative Fee(s), on the following grounds:
    - (i) Where the Person establishes on a balance of probabilities that the Designated By-law(s) as described in the Penalty Notice was not contravened; or
    - (ii) Where the Person establishes on a balance of probabilities that the cancellation, reduction or extension of time for payment of the Administrative Penalty, including any Administrative Fee(s), is necessary to relieve any undue financial hardship.
- 6.14 A Hearing Officer has no authority to consider questions relating to the validity of a statute, regulation or By-law or the constitutional applicability or operability of any statute, regulation or By-law.
- 6.15 After a Hearing is complete, the Hearing Officer shall issue a Hearing Decision to the Person, and deliver in accordance with the Screening and Hearing Officer By-law.
- 6.16 The decision of a Hearing Officer is final.

## **7.0 Service of Documents**

- 7.1 The service of any document, notice or decision, including a Penalty Notice, pursuant to this By-law, when served in any of the following ways, is deemed effective:
  - (a) Immediately, when a copy is delivered by personal service to the Person to whom it is addressed or, in the case of a Penalty Notice relating to a parking or traffic-related contravention, by affixing it to the vehicle in a conspicuous place at the time of the contravention;
  - (b) On the fifth (5<sup>th</sup>) Day following the date a copy is sent by registered mail or by regular mail to the Persons last known address;
  - (c) Immediately upon the conclusion of a copy by facsimile transmission to the Persons last known facsimile transmission number; or



- (d) Immediately upon sending a copy by electronic mail (i.e. email) to the Persons last known electronic mail address.

7.2 For the purposes of subsections 7.1 (b), (c), and (d) of this By-law, a Persons last known address, facsimile number, and electronic mail address includes an address, facsimile number and electronic mail address provided by the Person to the Township as may be required by a form, practice or policy under this By-law or any other By-law in the Township.

7.3 A Person shall keep their contact information for service current by providing any change in address, facsimile, or electronic mail address to the Director immediately. Failure to comply with this Section will negate consideration for an extension of time to Request a Review by a Screening Officer pursuant to Section 5.4 or a Request a Review by Hearing Officer pursuant to Section 6.4.

7.4 Where this By-law requires service by a Person on the Township, service shall be addressed to the Director and shall be deemed effective:

- (a) Immediately, when a copy is delivered by personal service to the Director at the location prescribed on the applicable form or notice;
- (b) On the fifth (5<sup>th</sup>) Day following the date a copy is sent by registered mail or by regular mail to the location prescribed on the applicable form or notice;
- (c) Immediately with respect to electronic mail or upon the conclusion of a copy by facsimile transmission to the facsimile number listed on the applicable form or notice.

## **8.0 Administration**

8.1 The Director shall administer this By-law and establish any additional practices, policies, penalties and procedures necessary to implement this By-law and may amend such practices, policies, penalties and procedures from time to time as the Director deems necessary, without amendment to this By-law.

8.2 The Director shall prescribe all forms and notices, including the Penalty Notice, necessary to implement this By-law and may amend such forms and notices from time to time as the Director deems necessary, without amendment to this By-law.

8.3 Any Administrative Fee(s) prescribed within Schedule "B" of this By-law shall be added to and be deemed part of the penalty amount unless otherwise rescinded by the Hearings Officer.

8.4 Where an Administrative Penalty is not paid by the date on which the Administrative Penalty is due and payable, the Person shall pay to the Township a Late Payment Fee, in addition to the Administrative Penalty and any applicable Administrative Fee(s).

8.5 Where a Person makes payments to the Township of any Administrative Penalty, Administrative Fee(s) or Late Payment Fee(s), by negotiable instrument or credit card, for which there are insufficient funds available in the account on which the instrument was drawn, the Person shall pay to the Township the NSF Fee set out in the Township's Fees and Charges By-law.

8.6 An Administrative Penalty, including any Administrative Fee(s), that is confirmed or reduced, or in respect of which the time for payment has been extended, remaining unpaid after the date when it is due and payable, constitutes a debt to the Township owed by the Person.

- 8.7 Where an Administrative Penalty, and any applicable Administrative Fee(s) or Late Payment Fee(s), are not paid by the date on which they are due and payable, the Township:
- (a) May notify the Ministry of Transportation of the default after thirty (30) Days, which shall result in plate denial; or
  - (b) Shall deem the outstanding amount to be unpaid taxes and shall be added to the tax roll and collected in the same manner as municipal taxes.
- 8.8 Where an Administrative Penalty is cancelled by a Screening Officer or Hearing Officer, any related Administrative Fee(s) are also cancelled.
- 8.9 An Authorized Representative is permitted to appear on behalf of a Person at a Screening Review or Review by Hearing Officer, or to communicate with the Township on behalf of a Person in accordance with a written authorization satisfactory to the Director.
- 8.10 Any time limit that would otherwise expire on a Holiday is extended to the next Day that is not a Holiday.
- 8.11 A Person claiming financial hardship under this By-law shall provide documented proof of the financial hardship to the Director, the Screening Officer or the Hearing Officer, as applicable.

#### **9.0 Severability**

- 9.1 Should any provision, or any part of a provision of this By-law be declared invalid, or to be of no force and effect by a Court of competent jurisdiction, it is the intent of Council that such a provision, or part of a provision, shall be severed from this By-law, and every other provision of this By-law shall be applied and enforced in accordance with its terms to the extent possible according to law.

**The Corporation of The Township Of Oro-Medonte**  
**Schedule "A"**  
**List of Designated By-Laws**

The following By-laws are listed as designated By-laws as defined in the AMPS By-law:

<b>By-law Title</b>	<b>By-law Number</b>	<b>Schedule</b>
Canine Control By-law	2018-005	A-1
Election Sign By-law	2018-033	A-2
Entrance By-law	2017-076	A-3
Fireworks By-law	2012-067	A-4
Kennel Licensing By-law	2011-039	A-5
Noise By-law	2009-034	A-6
Open Air Burning By-law	2005-83	A-7
Parkland By-law	2022-013	A-8
Pool Fence By-law	2018-30	A-9
Property Standards By-law	2018-012	A-10
Refreshment Stand By-law	2015-212	A-11
Removal and Piling of Snow	2008-159	A-12
Road Occupancy By-law	2017-063	A-13
Site Alteration By-law	2016-056	A-14
Sign By-law	2009-075	A-15
Special Events By-law	2015-123	A-16
Water Regulation By-law	2016-100	A-17

**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System By-law**

**Canine Control By-law  
Schedule "A-1"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Register unspayed dog as spayed dog.	App. "A" 5.1 (a)	\$200.00	\$400.00	\$1200.00
2	Register unneutered dog as neutered dog.	App. "A" 5.1 (b)	\$200.00	\$400.00	\$1200.00
3	Use tag on dog other than dog registered.	App. "A" 5.1 (c)	\$200.00	\$400.00	\$1200.00
4	Fail to license dog.	App. "A" 5.2	\$150.00	\$300.00	\$900.00
5	Own more than three dogs.	App. "A" 5.3	\$200.00	\$400.00	\$1200.00
6	Fail to provide rabies protection.	App. "A" 5.4	\$150.00	\$300.00	\$900.00
7	Allows dog to run at large.	App. "A" 5.5	\$175.00	\$350.00	\$1050.00
8	Have dog on public property without leash	App. "A" 5.6	\$175.00	\$350.00	\$1050.00
9	Allows dog to trespass on private property.	App. "A" 5.7	\$175.00	\$350.00	\$1050.00
10	Allows dog to become a nuisance.	App. "A" 5.8	\$150.00	\$300.00	\$900.00
11	Fail to remove excrement.	App. "A" 5.9	\$125.00	\$250.00	\$750.00
12	Fail to dispose of dog excrement in sanitary manner.	App. "A" 5.9	\$300.00	\$600.00	\$1800.00
13	Fail to comply with notice to muzzle	App. "A" 7.4	\$400.00	\$800.00	\$2400.00
14	Hinder or obstruct an officer exercising a power or performing a duty.	App. "A" 9.1	\$400.00	\$800.00	\$2400.00

**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System By-law**

**Election Sign By-law  
Schedule "A-2"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

Item	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Place or permit placement of illuminated election sign.	Appendix "A", Section 2.2.1	\$100.00	\$200.00	\$600.00
2	Place or permit placement of visible moving or mechanical movement election sign	Appendix "A", Section 2.2.2	\$100.00	\$200.00	\$600.00
3	Place or permit placement of an election sign exceeding 6 sq. m.	Appendix "A" Section 2.2.3	\$100.00	\$200.00	\$600.00
4	Place or permit placement of election sign so as to interfere with traffic or pedestrians.	Appendix "A" Section 2.2.4	\$100.00	\$200.00	\$600.00
5	Place or permit placement of election sign that impedes Township operations	Appendix "A" Section 2.2.5	\$100.00	\$200.00	\$600.00
6	Place or permit placement of election sign outside of candidate's electoral district	Appendix "A" Section 2.3	\$100.00	\$200.00	\$600.00
7	Place or permit placement in a voting place	Appendix "A" Section 2.4	\$100.00	\$200.00	\$600.00
8	Display Township logo, Trademark or official mark on a Election sign	Appendix "A" Section 2.5	\$100.00	\$200.00	\$600.00
9	Place or permit placement of Federal or Provincial election signs prior to 45 days of an election or by-election	Appendix "A" Section 3.1	\$100.00	\$200.00	\$600.00
10	Place or permit placement of municipal election sign prior to September 15	Appendix "A" Section 3.2	\$100.00	\$200.00	\$600.00
11	Place or permit placement of municipal election signs prior to 45 days of a by-election	Appendix "A" Section 3.3	\$100.00	\$200.00	\$600.00

12	Fail to remove Election sign 96 hours from the day of the election.	Appendix "A" Section 3.4	\$100.00	\$200.00	\$600.00
13	Place or permit placement of election sign on public property.	Appendix "A" Section 4.1	\$100.00	\$200.00	\$600.00
14	Place or permit placement of election sign on Parkland	Appendix "A" Section 4.2	\$100.00	\$200.00	\$600.00
15	Place or permit placement of election sign within 2 metres of the edge of pavement	Appendix "A" Section 4.3.1	\$100.00	\$200.00	\$600.00
16	Place or permit placement of election sign between a highway and sidewalk	Appendix "A" Section 4.3.2	\$100.00	\$200.00	\$600.00
17	Place or permit placement of election sign that impedes or obstructs pedestrians on a sidewalk	Appendix "A" Section 4.3.3	\$100.00	\$200.00	\$600.00
18	Place or permit placement of election sign on a tree, fence, wall, gate or utility pole on public property or a highway.	Appendix "A" Section 4.3.4	\$100.00	\$200.00	\$600.00
19	Place or permit placement of election sign within 23 metres of an intersection	Appendix "A" Section 4.3.5	\$100.00	\$200.00	\$600.00
20	Place or permit placement of election within 45.73 metres of any voting place	Appendix "A" Section 4.3.6	\$100.00	\$200.00	\$600.00
21	Place or permit placement of election within 10 metres of another election sign of the same candidate	Appendix "A" Section 4.3.7	\$100.00	\$200.00	\$600.00
22	Place or permit placement of an election over 1.8 metres in height within 3 to 8 metres of the highway	Appendix "A" Section 4.4.1	\$100.00	\$200.00	\$600.00
23	Place or permit placement of an election over 3.65 metres in height beyond 8 metres of the highway	Appendix "A" Section 4.4.2	\$100.00	\$200.00	\$600.00
24	Injure or foul a Highway when placing an election sign	Appendix "A" Section 4.5	\$100.00	\$200.00	\$600.00
25	Injure or foul public structures on a highway when placing an election sign	Appendix "A" Section 4.6	\$100.00	\$200.00	\$600.00
26	Injure or foul a utility when placing an election sign	Appendix "A" Section 4.7	\$100.00	\$200.00	\$600.00

**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System**

**Entrance By-Law  
Schedule "A-3"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Establish, construct, repair, alter or relocate an entrance without a permit.	Appendix "A" Section 3.1	\$300.00	\$600.00	\$1800.00
2	Fail to comply with a Notice of obstruction	Appendix "A" Section 3.3	\$200.00	\$400.00	\$1600.00
3	Fail to comply with an Order	Appendix "A" Section 3.3	\$200.00	\$400.00	\$1600.00
4	Tile or enclose a ditch within a Boulevard	Appendix "A" Section 15.1	\$300.00	\$600.00	\$1800.00
5	Obstruct any drain, ditch or watercourse on any street.	Appendix "A" Section 15.2	\$300.00	\$600.00	\$1800.00
6	Install plantings or place any Structures within the road allowance.	Appendix "A" Section 15.3	\$200.00	\$400.00	\$1600.00
7	Hinder or obstruct an Officer performing a duty	Appendix "A" Section 20.1	\$400.00	\$800.00	\$1800.00

**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System By-law**

**Fireworks By-law  
Schedule "A-4"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Discharge fireworks when a fire ban is in effect.	Appendix "A" Section 2.1	\$150.00	\$300.00	\$900.00
2	Discharge fireworks on Municipal property without consent.	Appendix "A" Section 2.2	\$500.00	\$1000.00	\$2000.00
3	Discharge consumer fireworks without a permit	Appendix "A" Section 2.3	\$200.00	\$400.00	\$800.00
4	Person under 18 years of age discharge consumer fireworks	Appendix "A" Section 2.5	\$150.00	\$300.00	\$900.00
5	Discharge consumer fireworks in manner so as to create a danger or nuisance.	Appendix "A" Section 2.6	\$150.00	\$300.00	\$900.00
6	Ignite a sky lantern	Appendix "A" Section 2.9	\$150.00	\$300.00	\$900.00
7	Advertise the sale of fireworks without a permit.	Appendix "A" Section 4.1	\$400.00	\$800.00	\$2400.00
8	Sell or offer for sale sky lanterns	Appendix "A" Section 4.8	\$150.00	\$300.00	\$900.00
9	Buy or offer to buy a sky lantern.	Appendix "A" Section 4.8	\$150.00	\$300.00	\$900.00
9	Discharge fireworks on or into any building, structure or motor vehicle.	Appendix "A" Section 5.8	\$150.00	\$300.00	\$900.00
10	Discharge on any land without written consent	Appendix "A" Section 5.9	\$200.00	\$400.00	\$1200.00
11	Discharge display fireworks without a permit	Appendix "A" Section 6.1	\$300.00	\$600.00	\$1800.00
12	Hinder or obstruct an Officer performing a duty	Appendix "A" Section 8.1	\$400.00	\$800.00	\$2400.00



**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System By-Law**

**Kennel Licensing By-Law  
Schedule "A-5"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

Item	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Own, operate, manage, control, supervise or have a kennel without a license.	Appendix "A" Section 2.1	\$500.00	\$1000.00	\$3000.00
2	Hinder or obstruct an Officer performing a duty.	Appendix "A" Section 14.1	\$400.00	\$800.00	\$2400.00

# The Corporation of The Township of Oro-Medonte

## Administrative Monetary Penalty System By-Law

### Noise By-Law Schedule "A-6"

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.
- 5.

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Create persistent noise.	Section 2.1(a) Schedule A	\$200.00	\$400.00	\$1200.00
2	Cause persistent noise.	Section 2.2(a) Schedule A	\$200.00	\$400.00	\$1200.00
3	Permit persistent noise.	Section 2.3(a) Schedule A	\$200.00	\$400.00	\$1200.00
4	Create noise during restricted time	Section 2.1(b) Schedule A	\$200.00	\$400.00	\$1200.00
5	Cause noise during restricted time	Section 2.2(b) Schedule A	\$200.00	\$400.00	\$1200.00
6	Permit noise during restricted time	Section 2.3(b) Schedule A	\$200.00	\$400.00	\$1200.00
7	Create noise from construction equipment without effective exhaust.	Section 2.1(c) Schedule A	\$200.00	\$400.00	\$1200.00
8	Cause noise from construction equipment without effective exhaust.	Section 2.2(c) Schedule A	\$200.00	\$400.00	\$1200.00
9	Permit noise from construction equipment without effective exhaust	Section 2.3(c) Schedule A	\$200.00	\$400.00	\$1200.00
10	Create noise from construction equipment during restricted time.	Section 2.1(d) Schedule A	\$200.00	\$400.00	\$1200.00
11	Cause noise from construction equipment during restricted time	Section 2.2(d) Schedule A	\$200.00	\$400.00	\$1200.00
12	Permit noise from construction equipment during restricted time	Section 2.3(d) Schedule A	\$200.00	\$400.00	\$1200.00
13	Create noise from any electronic device or sound- producing equipment	Section 2.1(e) Schedule A	\$200.00	\$400.00	\$1200.00
14	Cause noise from any electronic device or sound- producing equipment	Section 2.2(e) Schedule A	\$200.00	\$400.00	\$1200.00

15	Permit noise from any electronic device or sound-producing equipment	Section 2.3(e) Schedule A	\$200.00	\$400.00	\$1200.00
16	Hinder or obstruct and officer performing a duty	Section 7.1	\$400.00	\$800.00	\$2400.00

**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System By-Law**

**Open Air Burning By-Law  
Schedule "A-7"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Set or permit the setting of a fire without a permit	Appendix "A" Section 2.1	\$250.00	\$500.00	\$1500.00
2	Burn materials other than clean wood	Appendix "A" Section 5.1.1	\$250.00	\$500.00	\$1500.00
3	Burn yard waste	Appendix "A" Section 5.1.2	\$250.00	\$500.00	\$1500.00
4	Allow fire pit to exceed require size limit	Appendix "A" Section 5.1.3	\$250.00	\$500.00	\$1500.00
5	Operate fire pit to close to building or structures	Appendix "A" Section 5.1.3	\$250.00	\$500.00	\$1500.00
6	Set fire on lands without permission	Appendix "A" Section 5.1.4	\$250.00	\$500.00	\$1500.00
7	Set more than one fire	Appendix "A" Section 5.1.5	\$250.00	\$500.00	\$1500.00
8	Set fire without sufficient equipment.	Appendix "A" Section 5.1.6	\$250.00	\$500.00	\$1500.00
9	Set fire during hazardous conditions	Appendix "A" Section 5.1.7	\$250.00	\$500.00	\$1500.00
10	Set fire supervised by individual under the age of 18 years.	Appendix "A" Section 5.1.8	\$250.00	\$500.00	\$1500.00
11	Set fire on public property	Appendix "A" Section 5.1.9	\$500.00	\$1000.00	\$3000.00
12	Set fire in rain or fog	Appendix "A" Section 5.1.10	\$250.00	\$500.00	\$1500.00
13	Set fire with winds exceeding 16 km per hour	Appendix "A" Section 5.1.11	\$250.00	\$500.00	\$1500.00
14	Burn waste materials	Appendix "A" Section 5.1.12	\$500.00	\$1000.00	\$3000.00
15	Set fire during smog alert.	Appendix "A" Section 5.1.13	\$300.00	\$600.00	\$1800.00
16	Set fire during a burn ban	Appendix "A" Section 5.1.14	\$500.00	\$1000.00	\$3000.00

17	Set fire during air quality advisory	Appendix "A" Section 5.1.15	\$300.00	\$600.00	\$1800.00
18	Burn materials other than clean wood	Appendix "A" Section 5.2.1	\$250.00	\$500.00	\$1500.00
19	Burn yard waste	Appendix "A" Section 5.2.2	\$250.00	\$500.00	\$1500.00
20	Set fire larger than 6 meters in diameter	Appendix "A" Section 5.2.3	\$250.00	\$500.00	\$1500.00
21	Operate fire pit to close to building or structures	Appendix "A" Section 5.2.4	\$250.00	\$500.00	\$1500.00
22	Set more than one fire	Appendix "A" Section 5.2.5	\$250.00	\$500.00	\$1500.00
23	Set fire on lands without permission	Appendix "A" Section 5.1.6	\$250.00	\$500.00	\$1500.00
24	Set fire without sufficient equipment.	Appendix "A" Section 5.1.6	\$250.00	\$500.00	\$1500.00
9	Set fire during hazardous conditions	Appendix "A" Section 5.1.7	\$250.00	\$500.00	\$1500.00
10	Set fire supervised by individual under the age of 18 years.	Appendix "A" Section 5.1.8	\$250.00	\$500.00	\$1500.00
11	Set fire on public property	Appendix "A" Section 5.1.9	\$500.00	\$1000.00	\$3000.00
12	Set fire in rain or fog	Appendix "A" Section 5.1.10	\$250.00	\$500.00	\$1500.00
13	Set fire with winds exceeding 16 km per hour	Appendix "A" Section 5.1.11	\$250.00	\$500.00	\$1500.00
14	Burn waste materials	Appendix "A" Section 5.1.12	\$500.00	\$1000.00	\$3000.00
15	Set fire during smog alert.	Appendix "A" Section 5.1.13	\$300.00	\$600.00	\$1800.00
16	Set fire during a burn ban	Appendix "A" Section 5.1.14	\$500.00	\$1000.00	\$3000.00
17	Set fire during air quality advisory	Appendix "A" Section 5.1.15	\$300.00	\$600.00	\$1800.00

**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System By-Law**

**Parkland By-Law  
Schedule "A-8"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

Item	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Enter park between 11:00 p.m. and 5:00 a.m.	Appendix "A" Section 2.1.1	\$250.00	\$500.00	\$1500.00
2	Indulge in riotous, boisterous, threatening, indecent or nuisance conduct or abusive, threatening or profane language.	Appendix "A" Section 2.1.2	\$250.00	\$500.00	\$1500.00
3	Damage, remove or deface any tree, shrub, grass, plant, sand, gravel, soil, rock, building, monument, fence, bench or any other structure.	Appendix "A" Section 2.1.3	\$500.00	\$1000.00	\$3000.00
4	Play golf, archery, ball and bat games in non-designated area	Appendix "A" Section 2.1.4	\$200.00	\$400.00	\$1600.00
5	Conduct or participate in any game that may cause a danger to others	Appendix "A" Section 2.1.5	\$200.00	\$400.00	\$1600.00
6	Ski, toboggan, snowboard, skibob or sled in unauthorized area	Appendix "A" Section 2.1.6	\$200.00	\$400.00	\$1600.00
7	Discharge a gun, firearm, air-gun, spring-gun, paintball gun sling shot, cross-bow, long-bow or other weapon.	Appendix "A" Section 2.1.7	\$500.00	\$1000.00	\$3000.00

8	Enter posted prohibited area.	Appendix "A" Section 2.1.8	\$300.00	\$600.00	\$1800.00
9	Distribute handbills, papers, flyers without consent.	Appendix "A" Section 2.1.9	\$200.00	\$400.00	\$1600.00
10	Sell or offer for sale merchandise	Appendix "A" Section 2.1.10	\$200.00	\$400.00	\$1600.00
11	Operate, maintain, carry on, conduct or solicit any trade, occupation, business or profession without consent	Appendix "A" Section 2.1.11	\$400.00	\$800.00	\$2400.00
12	Camp or lodge	Appendix "A" Section 2.1.12	\$400.00	\$800.00	\$2400.00
13	Install, erect tent or structure without consent	Appendix "A" Section 2.1.13	\$300.00	\$600.00	\$1800.00
14	Plant, cultivate, groom or landscape without consent.	Appendix "A" Section 2.1.14	\$300.00	\$600.00	\$1800.00
15	Obstruct or impede access or movement of other pedestrians on docks and boat launches.	Appendix "A" Section 2.1.15	\$200.00	\$400.00	\$1200.00
16	Build, light, set, stoke or maintain a fire or fire pit	Appendix "A" Section 3.1.1	\$400.00	\$800.00	\$2400.00
17	Erect or use a solid fueled or liquid fueled barbeque	Appendix "A" Section 3.1.2	\$250.00	\$500.00	\$1500.00
18	Use Recreational vehicle	Appendix "A" Section 4.1.1	\$300.00	\$600.00	\$1800.00
19	Operate a vehicle in a designated area	Appendix "A" Section 4.1.2	\$300.00	\$600.00	\$1800.00
20	Launch watercraft in area not designated	Appendix "A" Section 4.1.3	\$300.00	\$600.00	\$1800.00
21	Use watercraft in designated swim area	Appendix "A" Section 4.1.4	\$300.00	\$600.00	\$1800.00
22	Dock or moor longer than two (2) hours	Appendix "A" Section 4.1.5	\$200.00	\$400.00	\$1200.00
23	Fasten a device other than a trailer	Appendix "A" Section 4.1.6	\$300.00	\$600.00	\$1800.00
24	Operate any Recreational Vehicle within un-opened Road Allowance.	Appendix "A" Section 4.3.1	\$300.00	\$600.00	\$1800.00
25	Have a dog within parkland where prohibited.	Appendix "A" Section 6.1	\$200.00	\$400.00	\$1200.00
26	Hinder or obstruct an officer performing a duty	Appendix "A" Section 7.1	\$400.00	\$800.00	\$2400.00

**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System By-Law**

**Pool Fence By-Law  
Schedule "A-9"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

Item	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Construct a pool without a pool fence permit.	Section 2.1	\$350.00	\$700.00	\$2100.00
2	Construct a pool without temporary fencing.	Section 2.2	\$350.00	\$700.00	\$2100.00
3	Fail to ensure that enclosure complies with height and material requirements.	Section 2.3	\$350.00	\$700.00	\$2100.00
4	Place or allow water in a pool without an enclosure.	Section 2.4	\$350.00	\$700.00	\$2100.00
5	Allow enclosure to be removed, destroyed, or ineffective.	Section 2.5	\$350.00	\$700.00	\$2100.00



**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System By-Law**

**Property Standards By-Law  
Schedule "A-10"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Fail to comply with an Order.	Appendix "A" Section 5.1.4(1)	\$400.00	\$800.00	\$2400.00
2	Fail to comply with a direction.	Appendix "A" Section 5.1.4 (1)	\$200.00	\$400.00	\$1200.00

**The Corporation of The Township Of Oro-Medonte**

**Administrative Monetary Penalty System By-law**

**Refreshment Stand By-law  
Schedule "A-11"**

- Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
- For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
- Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
- Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Operate, maintain or sell refreshments within 60 metres of an existing eating establishment	Appendix "A" Section 15.1	\$200.00	\$400.00	\$1200.00
2	Operate, maintain or sell refreshments from a mobile ice cream truck within 200 metres of a convenience store.	Appendix "A" Section 15.2.1	\$300.00	\$600.00	\$1800.00
3	Operate, maintain or sell refreshments from a mobile ice cream truck within 100 metres of municipal parkland.	Appendix "A" Section 15.2.2	\$300.00	\$600.00	\$1800.00
4	Operate, maintain or sell refreshments from a mobile ice cream truck within 100 metres of any school property	Appendix "A" Section 15.2.3	\$300.00	\$600.00	\$1800.00
5	Operate, maintain or sell refreshment without a license.	Appendix "A" Section 16.1	\$500.00	\$1000.00	\$3000.00
6	Operate, maintain or sell refreshments from municipal property without consent.	Appendix "A" Section 16.2	\$500.00	\$1000.00	\$3000.00
7	Operate, maintain or sell refreshments from a mobile catering truck on any municipal highway.	Appendix "A" Section 16.3	\$500.00	\$1000.00	\$3000.00
8	Operate, maintain or sell refreshments from a mobile catering truck in a residential zone.	Appendix "A" Section 16.4	\$500.00	\$1000.00	\$3000.00
9	Operate, maintain or sell refreshments from mobile ice cream truck longer than 15 minutes.	Appendix "A" Section 16.5	\$250.00	\$500.00	\$1500.00
10	Operate, maintain or sell refreshment from a	Appendix "A" Section 16.6	\$250.00	\$500.00	\$1500.00

	mobile ice cream truck within 50 feet of an intersection				
11	Sound horn or other signaling device in conjunction with a refreshment stand between 8:00 p.m. and 9:00 a.m. of the following day.	Appendix "A" Section 16.7	\$250.00	\$500.00	\$1500.00
12	Operate, maintain or sell refreshments within the Agricultural/Rural (A/RU) zone.	Appendix "A" Section 16.8	\$250.00	\$500.00	\$1500.00
13	Hinder or obstruct and officer performing a duty	Appendix "A" Section 20.1	\$400.00	\$800.00	\$2400.00

**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System By-Law**

**Removal And Piling of Snow  
Schedule "A-12"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

Item	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Place snow upon any public sidewalk.	Section 1.1	\$250.00	\$500.00	\$1500.00
2	Place snow upon any road or street.	Section 1.1	\$250.00	\$500.00	\$1500.00
3	Place snow upon any allowance for a road or street.	Section 1.1	\$250.00	\$500.00	\$1500.00
4	Pile, redistribute or cause the accumulation of snow so as to obstruct traffic.	Section 1.2	\$500.00	\$1000.00	\$3000.00

**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System By-law**

**Road Occupancy By-law  
Schedule "A-13"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

Item	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Alter, obstruct or damage, close or cause or permit the use without having obtained a permit.	Appendix "A" Section 8.1	\$500.00	\$1000.00	\$3000.00
2	Undertake construction, maintenance or installation of facilities, utilities, or other chattels without obtaining a permit.	Appendix "A" Section 8.2	\$500.00	\$1000.00	\$3000.00
3	Undertake construction or maintenance on land abutting a highway which may affect without obtaining a permit.	Appendix "A" Section 8.3	\$500.00	\$1000.00	\$3000.00
4	Fail to comply with a Notice of Contravention or an Order Issued.	Appendix "A" Section 8.4	\$500.00	\$1000.00	\$3000.00
5	Remove or deface any barricade, device, detour sign or notice.	Appendix "A" Section 8.6	\$500.00	\$1000.00	\$3000.00
6	Alter, obstruct or damage, or cause or permit the use by spilling or tracking material, waste or soil on a highway	Appendix "A" Section 8.7(i)	\$250.00	\$500.00	\$1500.00
7	Alter, obstruct or damage, or cause or permit the use by depositing snow or ice on the travelled portion of the highway.	Appendix "A" Section 8.7(ii)	\$250.00	\$500.00	\$1500.00
8	Alter, obstruct or damage, or cause or permit the use by placing any snow or ice, or any materials or equipment, or structures within 1.2 m of a fire hydrant	Appendix "A" Section 8.7(iii)	\$500.00	\$1000.00	\$3000.00

9	Alter, obstruct or damage, or cause or permit the use by the placement of leaves, grass clippings, and debris on the highway.	Appendix "A" Section 8.7(iv)	\$250.00	\$500.00	\$1500.00
10	Alter, obstruct or damage, or cause or permit the use by altering the grade on any part of the highway without a permit	Appendix "A" Section 8.7(v)	\$500.00	\$1000.00	\$3000.00
11	Alter, obstruct or damage, or cause or permit the use by parking equipment, containers, trailers or construction materials without a permit	Appendix "A" Section 8.7(vi)	\$500.00	\$1000.00	\$3000.00
12	Alter, obstruct or damage, or cause or permit the use by cutting, altering, extending a concrete curb, open or contained culvert, culvert overpass or similar structures or landscaping without a permit.	Appendix "A" Section 8.7(vii)	\$500.00	\$1000.00	\$3000.00
13	Alter, obstruct or damage, or cause or permit the use by the allowance of a crane boom or any portion of a stationary tower crane to travel over, hoist or occupy space above a highway without a permit	Appendix "A" Section 8.7 (viii)	\$500.00	\$1000.00	\$3000.00
14	Alter, obstruct or damage, or cause or permit the use by excavation or damage to any portion of a highway, including sod, trees, light poles, street signs or other objects without a permit.	Appendix "A" Section 8.7(ix)	\$500.00	\$1000.00	\$3000.00
15	Alter, obstruct or damage, or cause or permit the use by the placement of donation or electronic bins on a highway.	Appendix "A" Section 8.7(x)	\$500.00	\$1000.00	\$3000.00
16	Alter, obstruct or damage, or cause or permit the use by the placing or depositing of sporting equipment on a highway.	Appendix "A" Section 8.7(xi)	\$250.00	\$500.00	\$1500.00
17	Alter, obstruct or damage, or cause or permit the use by the placement or alteration of street furniture on a highway without a permit.	Appendix "A" Section 8.7(xii)	\$250.00	\$500.00	\$1500.00
18	Alter, obstruct or damage, or cause or permit the use by the installation and/or discharge of irrigation systems on a sidewalk or traveled portion of a highway.	Appendix "A" Section 8.7(xiii)	\$250.00	\$500.00	\$1500.00
19	Alter, obstruct or damage, or cause or permit the use by occupying a highway for the purpose a sale, or	Appendix "A" Section 8.7 (xiv)	\$250.00	\$500.00	\$1500.00

	offering to sell goods and services.				
20	Alter, obstruct or damage, or cause or permit the use by creating or establishing vehicle or trailer access to a property without a entrance permit.	Appendix "A" Section 8.7(xv)	\$300.00	\$600.00	\$1800.00
21	Alter, obstruct or damage, or cause or permit the use by constructing, installing or placing any tree, landscaping, irrigation, fence, post, light post, rock(s), decorative wall and the installation of electrical wiring on or over a highway.	Appendix "A" Section 8.7(xvi)	\$250.00	\$500.00	\$1500.00
22	Hinder or obstruct an officer performing a duty	Appendix "A" Section 14.1	\$400.00	\$800.00	\$2400.00

**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System By-law**

**Site Alteration By-law  
Schedule "A-14"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

Item	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Place or dump fill without a permit.	Appendix "A" Section 2.1	\$1000.00	\$2000.00	\$6000.00
2	Remove any topsoil or otherwise alter the grade	Appendix "A" Section 2.1	\$1000.00	\$2000.00	\$6000.00
3	Place or dump fill, remove topsoil or otherwise alter the grade within Environmental Protection or Open Space zones.	Appendix "A" Section 2.2	\$1000.00	\$2000.00	\$6000.00
4	Place or dump fill, remove topsoil or otherwise alter the grade within or adjacent to a watercourse, flood plain or a wetland or other such regulated areas.	Appendix "A" Section 2.2	\$1000.00	\$2000.00	\$6000.00
5	Fail to comply with an order	Appendix "A" Section 2.3	\$750.00	\$1500.00	\$4500.00
6	Injure or destroy a municipal tree or other trees which are subject to tree protection measures pursuant to the permit.	Appendix "A" Section 2.4	\$750.00	\$1500.00	\$4500.00
7	Perform site alteration on lands without consent.	Appendix "A" Section 2.5	\$1000.00	\$2000.00	\$6000.00
8	Place or dump fill not compliance with the standards set out in the By-law	Appendix "A" Section 2.6	\$2000.00	\$4000.00	\$12,000.00
9	Place or dump fill, remove topsoil or otherwise alter the grade by causing, permitting or performing any form of site alteration that interferes with drainage patterns of adjacent lands	Appendix "A" Section 2.7	\$1000.00	\$2000.00	\$6000.00
10	Place or dump fill, remove topsoil or otherwise alter the grade by causing,	Appendix "A" Section 2.8	\$1000.00	\$2000.00	\$6000.00



	permitting or performing any form of site alteration which would cause surface drainage to flow, discharge or be directed onto adjacent lands.				
11	Perform a site alteration or permit the performance of site alteration outside permitted times.	Appendix "A" Section 2.9	\$750.00	\$1500.00	\$4500.00
12	Hinder or obstruct an officer performing a duty	Appendix "A" Section 8.4	\$400.00	\$800.00	\$2400.00

**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System By-Law**

**Sign By-Law  
Schedule "A-15"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	Erect, display, repair, or cause or permit to be erected, displayed, repaired or altered a sign on any lands, buildings or structures without a permit.	Section 3.1	\$200.00	\$400.00	\$1200.00
2	Erect or display any sign within three (3) metres of the edge of a Township road.	Section 3.3	\$200.00	\$400.00	\$1200.00
3	Paint, place, attach or affix any sign to a tree, stone, or other natural object, fencepost or utility pole located on a Township road allowance and/or public lands.	Section 3.4	\$200.00	\$400.00	\$1200.00
4	Erect, install, post, or display any sign which, obstructs the vision of drivers or detracts from the visibility or effectiveness of any traffic sign on public highways.	Section 3.5	\$200.00	\$400.00	\$1200.00
5	Erect, install, post or display any sign which obstructs or interferes with the flow of pedestrian or vehicular traffic, or restricts any sightline	Section 3.6	\$200.00	\$400.00	\$1200.00

	of a pedestrian or vehicle.				
6	Erect, install, post, or display any sign so as to obstruct or impede any fire escape, fire exit, walkway, door, or window or prevent or impede free access of firefighters to any part of a building.	Section 3.7	\$200.00	\$400.00	\$1200.00
7	Erect, install, post, or display any sign which has flashing or moving illumination or varies in colour, or has visible moving parts or other apparent movement.	Section 3.8	\$200.00	\$400.00	\$1200.00
8	Erect, install, or display any sign on or over public property or public right-of-way without approval.	Section 3.9	\$200.00	\$400.00	\$1200.00
9	Paint on or attach any sign to a trailer or any part of a dismantled motor vehicle.	Section 3.10	\$200.00	\$400.00	\$1200.00

**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System By-Law**

**Special Events By-Law  
Schedule "A- 16"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

Item	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	No person shall hold, organize or sponsor events or activities on a Township or public facility or on private property which attract more than 500 persons at any given time who participate or attend, unless the Township has granted a Permit for such event or activity ("Special Event") for such a period of time as set out in the permit.	Section 2.1	\$750.00	\$1500.00	\$4500.00
2	No person shall exceed the maximum level of audible sound at any points of reception, as included in the operations plan, at any time during the Special Event.	Section 2.13	\$250.00	\$500.00	\$1500.00
3	No person shall prevent, hinder or interfere or attempt to prevent, hinder or interfere with an inspection undertaken in accordance with this By-law	Section 4.2	\$400.00	\$800.00	\$2400.00

**The Corporation of The Township of Oro-Medonte**

**Administrative Monetary Penalty System By-Law**

**Municipal Water Supply By-Law  
Schedule "A- 17"**

1. Column 1 in the following table set out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 2.
2. For the purposes of Section 2 of this By-law, Column 2 in the following table lists the provisions in the Designated By-law identified in the Schedule.
3. Column 3 in the following table set out the Administrative Penalty amount that is payable for the contraventions of the designated provision listed in Column 1.
4. Column 4 and 5 in the following table set out the Administrative Penalty amount that is payable for the subsequent contraventions of the designated provision listed in Column 1.

Item	COLUMN 1 Short Form Wording	COLUMN 2 Designated Provision	COLUMN 3 Administrative Penalty	COLUMN 4 2 <sup>nd</sup> Offence Administrative Penalty	COLUMN 5 Subsequent Offences (3 <sup>rd</sup> and beyond)
1	No person shall contravene any provision of this By-law or any order or notice issued pursuant to this By-law.	Appendix "A" Section 10.1	\$150.00	\$300.00	\$900.00
2	No person shall let off or discharge water so that the water runs waste or useless out of the works.	Appendix "A" Section 10.2	\$150.00	\$300.00	\$900.00
3	No person shall improperly waste the water or, without the consent of the Township, lend, sell, or dispose of the water, give it away, permit it to be taken or carried away, use or apply it to the use or benefit of another, or to any use and benefit other than his own or increase the supply of water agreed for.	Appendix "A" Section 10.3	\$200.00	\$400.00	\$1200.00
4	No person shall without lawful authority open or close any valve or hydrant, or obstruct the free access to any hydrant, stopcock, valve, chamber or pipe by placing on it any building material, rubbish or other obstruction.	Appendix "A" Section 10.4	\$200.00	\$400.00	\$1200.00
5	No person shall alter any water meter placed upon any service pipe or connected therewith, within or without any building or other place, so as to lessen or alter the amount of water registered.	Appendix "A" Section 10.5	\$300.00	\$600.00	\$1800.00
6	No person shall lay or cause to be laid any pipe or	Appendix "A" Section 10.6	\$200.00	\$400.00	\$1200.00

	watermain to connect with any pipe or watermain of the water distribution system, or in any way obtain or use the water without the consent of the Township.				
7	No person shall use or permit the use of water externally except in accordance with the regulations set out in this By-law or any other regulation imposed by the Operation Authority.	Appendix "A" Section 10.7	\$150.00	\$300.00	\$900.00

**The Corporation of The Township of Oro-Medonte**

**Schedule "B"**  
**to By-Law 2024-128**

**Administrative Monetary Penalty System By-law**

**Administrative Fees- General**

<b>Column 1 Administrative Fee Description</b>	<b>Column 2 Fee Amount</b>
MTO Search Fee	\$15.00
Late Payment Fee	\$25.00
Screening Non-Appearance Fee	\$100.00
Hearing Non-Appearance Fee	\$200.00
Plate Denial Fee	\$25.00
Non-Sufficient Funds Fee	\$45.00

**The Corporation of The Township of Oro-Medonte**

**Schedule "C"  
to By-Law 2024-128**

**Administrative Monetary Penalty System By-law**

**Designated Screening Officers**

<b>Title</b>
Director, Development Services
Manager of Municipal Law Enforcement