



**TOW TRUCK DRIVER APPLICATION**

**Business/Tow Truck Driver Information**

Name of Company (Registered and Operating As)

Business Address (Street Number and Name)

City	Postal Code	Telephone Number	Fax Number
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Compound Address (Street Number and Name)

Tow Truck Driver's Name

Tow Truck Driver's Address (Street Number and Name)

City	Postal Code	Telephone Number	Cellular Number
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E-mail Address

Per Section 11.1

The Applicant shall provide to the Licensing Officer, at the time of Application, all of the following applicable documents:

- a) A duly completed Application Form.
- b) Payment of the appropriate fee as set out in Schedule 2 of this By-Law.
- c) The Applicant's original Ontario Driver's License with a minimum Class G designation, with no driving restrictions, save and expect the use of corrective lenses.
- d) An Ontario Driver's License abstract obtained from the Ministry of Transportation and dated within 30 days of the date which the Application is deemed to be complete by the Township.
- e) A Criminal Record Check obtained from a Police enforcement agency and dated within 30 days of the date which the Application is deemed to be complete by the Township.
- f) A Vulnerable Sectors Check obtained from a Police enforcement agency, dated within 30 days of the date which the Application is deemed to be complete by the Township.
- g) Written documentation to the satisfaction of the Licensing Officer from the owner of the Towing Company for whom the Applicant is to provide services as a Tow Truck Driver, confirming that the Applicant is employed by or otherwise authorized to provide services as a Tow Truck Driver.
- h) Written documentation to the satisfaction of the Licensing Officer from the owner of the Towing Company for whom the Applicant is to provide services as a Tow Truck Driver confirming that the Applicant is named on the Tow Truck Company's Insurance Policy as an Insured Driver.

Twp. Use

i) A statement, in writing, advising if the Applicant has any pecuniary interest either directly or indirectly, in a vehicle pound, yard or building used for the storage or impounding of vehicles, a vehicle body shop or other kind of public garage or any other yard, shop, building or place used for the storage, repair or servicing of vehicles. If the Applicant has a pecuniary interest, a written statement providing full information as to the location and the type of facilities in which they have an interest and the nature and extent of the interest shall be filed with the Licensing Officer at the time of the Application.

j) Any other documents as required by the Licensing Officer.



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**Tow Truck Driver Trainees**

Twp.  
Use

Per Section 11.3

a) Where an Application for a Tow Truck Driver's License has been submitted to the Licensing Officer, and where the Applicant for such Tow Truck Driver's License will be receiving instructions on Tow Truck Driver training from a Licensed Tow Truck Driver, the Licensing Officer may issue a Tow Truck Driver Trainee License which shall expire thirty (30) days from the date of the Application. In addition to the required documentation for a Tow Truck Driver Application, a written letter, from the Towing Company owner, shall be submitted advising that the individual is in training.

c) Upon completion of the training instruction, and no later than thirty (30) days after the approval of the Tow Truck Driver Trainee License, the Applicant shall submit a written letter from the Towing Company owner advising that the training has been completed. Upon receipt of said letter, the Licensing Officer shall issue a Tow Truck Driver License, which shall expire on the first day of the month twelve months from the date of the approval of the Tow Truck Driver Trainee License.

\_\_\_\_\_  
Signature of Tow Truck Driver

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date Application is Deemed to be Complete

Personal information contained on this form is collected pursuant to The *Municipal Freedom of Information and Protection of Privacy Act*, and will be used for the purpose of administering the Towing By-law. Questions about this collection should be directed to the Clerk's Office, Township of Oro-Medonte, 148 Line 7 South, Box 100, Oro, Ontario L0L 2X0