



**TOW TRUCK APPLICATION**

<b>Business/Tow Truck Information</b>			
Name of Company (Registered and Operating As)			
Business Address (Street Number and Name)			
City	Postal Code	Telephone Number	Fax Number
Compound Address (Street Number and Name)			
Company Name and Telephone Number on Tow Truck, and Identification Number (if applicable)			
Tow Truck Registered Owner		Tow Truck Owner Main Contact	
E-mail Address			Cellular Number

Per Section 10.1.2

The Applicant shall provide to the Licensing Officer, at the time of Application, all of the following applicable documents:

- a) A duly completed Application Form.
- b) Payment of the appropriate fee as set out in Schedule 2 of this By-Law.
- c) The vehicle's make, model, year and Vehicle Identification Number.
- d) A valid and current Motor Vehicle Permit issued by the Ministry of Transportation and issued in the Applicant's name.
- e) Proof of the Ontario License plate number as issued by the Ministry of Transportation.
- f) A valid and current Ministry of Transportation Annual Inspection Certificate issued under the *Highway Traffic Act*.
- g) In the case of a Tow Truck which is not owned by the Towing Company, the registered owner's name and address, the vehicle identification number and the Ontario License plate number as issued by the Ministry of Transportation for each Tow Truck to be Licensed.
- h) If a Tow Truck is a leased vehicle, the Applicant shall provide a copy of the lease agreement for each leased Tow Truck to be Licensed.
- i) If the Applicant is a corporation, a copy of the incorporating document shall be provided.
- j) If the Applicant is a registered partnership, a copy of the registered declaration of partnership shall be provided.
- k) Proof of Certified Master Installer to demonstrate that the Tow Truck complies with Transport Canada Regulations for the Towing of Vehicles.

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- l) Proof of speed governing at one hundred and five (105) kilometers per hour for trucks registered over eleven thousand, seven hundred and ninety-four (11,794) kilograms for vehicles manufactured in 1995 or later.
  - m) Proof of a standard Automobile Policy with limits no less than five million (\$5,000,000.00) in respect of each owned or leased Licensed vehicle to be obtained and kept in force for the duration of this contract automobile.
  - n) A copy of the certificate of insurance for the Tow Truck for which they are the owner. The Township shall be given at least ten (10) days notice, in writing, of the cancellation or expiration or variation in the amount of the policy and insuring each such Tow Truck having a minimum of the following amounts:
    - i) In respect to any one claim, in the amount of at least five million (\$5,000,000.00) exclusive of interest and costs, against liability resulting from bodily injury to or the death of one or more persons and loss or damage to property.
    - ii) In respect of any one claim, in the amount of at least two hundred thousand (\$200,000.00) against liability for damage to a customer's motor vehicle while in their care, custody or control and caused by collision, upset, fire, lightning, theft or attempt theft, malicious mischief, windstorm, hail, explosion, riot, civil commotion or rising water.
    - iii) In respect of any one claim, cargo liability insurance in the amount of at least one hundred thousand (\$100,000.00) to indemnify the Applicant against loss by reason of their legal liability indirect physical loss or damage to vehicles and other items of property accepted by the Applicant for towing or conveyance.
  - o) A Tow Truck License may be transferred by the Licensing Officer for a replacement vehicle where a person holds a valid Township License under this Section for the current year, where such person certifies that the Tow Truck Licensed under this Section has been removed from service and is being replaced by another vehicle to be operated as a Tow Truck, and upon submission all documents and fees required under this By-Law. The Tow Truck Transfer License shall expire on the same date as the Tow Truck License issued for the vehicle which has been removed from service.
  - p) Any other required inspections, approvals or documents as required by the Licensing Officer.
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\_\_\_\_\_  
Signature of Tow Truck Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date Application is Deemed to be Complete

Personal information contained on this form is collected pursuant to The *Municipal Freedom of Information and Protection of Privacy Act*, and will be used for the purpose of administering the Towing By-law. Questions about this collection should be directed to the Clerk's Office, Township of Oro-Medonte, 148 Line 7 South, Box 100, Oro, Ontario L0L 2X0