

March 27, 2020

NOTICE OF TEMPORARY SERVICE ADJUSTMENTS

The Township of Oro-Medonte will continue to provide Municipal Law Enforcement Services during the Administration Office closure. Municipal Law will be taking proactive precautions when out in the community. At this time the Municipal Law Enforcement Division will be utilizing correspondence (email, letters, notices) in most situation as an alternative for attending the physical address. Staff will be focusing more on the essential services to ensure the safety of both staff and the residents of Oro-Medonte.

Below is the current service levels for the Municipal Law Enforcement Division, until further notice:

Concerns/Complaints:

- Forms can be found on the Township website through the following link
[www.oro-medonte.ca/municipal-services/municipal-law-\(by-law\)-enforcement](http://www.oro-medonte.ca/municipal-services/municipal-law-(by-law)-enforcement)
- There are two options for submission at this time:
 - In person, by printing the form off and dropping it off at the Administration Building drop box, or via email at municipallaw@oro-medonte.ca
- A general email with full a description of the concern and your complete contact information will also suffice. Please send your email to municipallaw@oro-medonte.ca

Licensing/Permits:

- All of our applications can be found on the Township's website.
- For submissions please choose one of the following options:
 - Regular Mail, sending all required paperwork with the applicable fee
 - Administration Building drop box, leaving the required paperwork with the applicable fee

Annual Dog Tag requirements:

- Council amended the late fee requirements, the additional late payment fee will not be applied until after May 1st.
- If you wish to purchase your tag you may do so by clicking on the following link, www.oro-medonte.ca/Pages/dog-tag-licensing.aspx, or
- You may print off the form, complete all applicable fields and mail or drop off the form with the applicable payment to the Township Administration Building.

At this time the Township is experiencing a delay in mailing all new tag purchases out. Please be patient as we work through the process, all new tags will continue to be mailed out.

Canine Control:

- Continue to provide canine services and will respond to calls regarding dogs at large/acting aggressively.
- Continue to investigate dogs acting aggressive and/or attacks/bites that have occurred on an individual or other domestic animals.

If you have found a dog at large, staff request that you call the Township, during the office closure staff may request that you hold onto the dog while staff search for the owner prior to attending.

Site Inspections:

- **At this time, limited site inspections will be conducted. As indicted, Municipal Law staff will make every effort to contact an individual via phone or email and send out correspondence.**
- If a Municipal Law Enforcement Officer attends your address please consider the following request:
 - No physical contact (Hand shaking)
 - Maintain the required physical distancing of 2 metres recommended by the Health Unit
 - For the safety of the individual and staff, when asked, please disclose your recent history in relation to health and travel.
 - Allow staff to conduct inspection and maintain your distance.
- We will review each individual situation to determine if the inspection can be undertaken with no unnecessary risk to Township staff or our residents. Municipal Law staff will not be entering a dwelling or building until further notice.

As this situation is continually evolving, we will continue to monitor and may take further precautions.

Staff appreciate your patience and understanding during these challenging circumstances.

Sincerely,

Curtis Shelswell, CMLEO