

THE CORPORATION OF THE TOWNSHIP OF ORO-MEDONTE
PRE-SERVICING AGREEMENT APPLICATION 2023-
Development Services – Planning Division
148 Line 7 South, Oro-Medonte, Ontario L0L 2E0

Office Use Only	Fee _____
Date Received _____	File No. _____

Introduction

An application for approval of a Pre-Servicing Agreement is required to be submitted if an applicant is proposing to construct on site works prior to completion of the registration process for a Plan of Subdivision or a Plan of Condominium by the Township of Oro-Medonte.

Fees

Each application must be accompanied by the application fee in the amount of \$1,500.00. This fee has been established by the Township’s Fees and Charges By-law and is used to cover administrative and professional costs related to the processing and review of this application. Please note that the Township may require additional costs from the applicant depending on the scope and complexity of issues raised in processing this application.

Required Documents

Please submit the following with this completed application:

- Copy of Survey
- Copy of Deed of Transfer showing the legal description of the subject lands and name(s) of registered owner of the property and any/all Mortgages
- Copy of Engineering Letter of Retention
- One (1) copy of Engineering Drawings including Grading and Drainage Plan, Site Rehabilitation Plan, Access Control Plan, and Phasing Plan
- One (1) copy of technical reports
- Cost Estimate (including the cost of works required for site controls and rehabilitation)
- One (1) digital copy of all drawings and reports in Adobe Acrobat.pdf format
- Copy of all applicable agency clearance letters or approval documents.

It is the responsibility of the applicant to provide all applicable external agencies with the appropriate documents. Please contact the agencies directly as to the format required.

Applicants are required to submit the Pre-Servicing Agreement Application, Required Documentation, and the Required Fee for a complete submission to the Township. Refer to Township of Oro-Medonte Development Engineering Policies, Access and Design Standards for detailed submission requirements.

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1. PROPERTY INFORMATION

Address: _____ Postal Code: _____
Municipality: _____ Lot / Concession: _____
Registered Plan: _____ Assessment Roll Number: _____
Access: Provincial Highway County Road Local Road Private Other _____
Dimensions of Subject Property (in metric units)
Frontage _____ metres
Average Width _____ metres
Depth _____ metres
Area _____ hectares

2. OWNERSHIP INFORMATION

Registered Property Owner (Full Name): _____
Address: _____
Municipality: _____ Province: _____ Postal Code: _____
Telephone: _____ Ext. _____ Fax: _____
Contact Name & Email: _____

3. APPLICANT INFORMATION (required if Applicant is NOT the Owner)

Applicant Name (If Applicable): _____
Applicant is: Agent Solicitor Planning Consultant Contractor Architect Other
Address: _____
Municipality: _____ Province: _____ Postal Code: _____
Telephone: _____ Ext. _____ Fax: _____
Contact Name & Email: _____
Communications should be sent to Applicant Owner Agent

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4. CURRENT LAND USE

Describe the current uses on the property: _____

Current Land Use Designation in the Official Plan: _____

Current Zoning: _____

Number of existing Units/Blocks: _____

Number of current Buildings: _____

5. PROPOSED LAND USES

Describe the proposed uses on the property: _____

Proposed Land Use Designation in the Official Plan: _____

Proposed Zoning: _____

Number of proposed Units/Blocks: _____

Number of proposed Buildings: _____

Is the subject land currently the subject of a proposed Official Plan Amendment, Zoning By-law Amendment, Minister's Zoning Order or Minor Variance? Yes No

Application No.: _____

Ontario Registration Number and status: _____

Has there ever been an industrial or commercial use, including gas station on the subject lands or adjacent lands? Yes No Specify: _____

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7. SOUTHERN GEORGIAN BAY LAKE SIMCOE SOURCE PROTECTION

- a) Is the subject land within a Wellhead Protection Area (WHPA) or an Issue Contributing Area (ICA)?
 Yes No
- b) If yes, please identify the WHPA/ICA?
- c) If yes, do you have an Approved Risk Management Plan (RMP) and/or a Section 59 Notice to Proceed from the Risk Management Official (RMO)? (Please attach the document you have).
 Yes No

8. PROPOSED PRE-SERVICING WORKS

Please checkmark below to identify works proposed to be completed through this pre-servicing agreement application:

- Earth Works including _____
- Drainage Works including _____
- Underground Servicing including _____
- Road Works including _____

For any additional questions or concerns, please contact the Development Services – Planning Division at 705-487-2171. Alternative formats are available upon request.

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Freedom of Information and Privacy

Personal information contained in this form, collected and maintained pursuant to Section 53 of the *Planning Act*, will be used for the purpose of responding to the Application and creating a public record. The Owner's Signature acknowledges that "personal information [is] collected and maintained specifically for the purpose of creating a record available to the general public;" per Section 14(1)(c) of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M. 56.

The applicant acknowledges that the Township considers the application forms and all supporting materials, including studies and drawings, filed with this application to be all public information and to form part of the public record. With the filing of an application, the applicant consents to the Township photocopying and releasing the application and any supporting material either for its own use in processing the application, or at the request of the third party, without further notification to or permission from the applicant. The applicant also hereby states that it has authority to bind its consultants to the terms of this acknowledgement. Questions regarding the collection of information should be directed to the Director of Development Services at the Township of Oro-Medonte at (705)-487-2171 ext. 2123.

Signature of Owner

Date

Signature of Owner

Date

Signature of Witness

Date

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Owner's Authorization

Applicable if an Agent is making this application on your behalf

If the Applicant is not the Owner of the subject land of this Application, the written authorization of the Owner stating that the Agent is authorized to make the Application on their behalf must be included with this application form or the authorization set out below must be completed.

Please note:

If the Owner is an incorporated company, authorization of the appropriate signing officer(s) is required in accordance with the company's by-laws. **A copy of the Articles of Incorporation is also required to be submitted to the Township.**

I/We, _____ the undersigned being the Registered Owner(s) of the subject land, hereby authorize _____ to act as my Agent with respect to the preparation and submission of this Application.

Signature of Owner

Date

(if Corporation, I have the authority to bind the Corporation)

Signature of Owner

Date