

# Report

<b>Report No.</b> DS2021-035	<b>To:</b> Development Services Committee	<b>Prepared By:</b> Dave Yauk, GIS Technician
<b>Meeting Date:</b> April 7, 2021	<b>Subject:</b> Planning Division Activity Summary (Development Applications, Planning, GIS, and Heritage Committee Projects) October 2020 - March 2021	<b>Motion #</b> _____
<b>Roll #:</b> N/A		<b>R.M.S. File #:</b>

<b>Recommendation(s):</b>	<b>Requires Action</b> <input type="checkbox"/>	<b>For Information Only</b> <input checked="" type="checkbox"/>
---------------------------	---	---

It is recommended:

1. That Report No. DS 2021-035 be received for information purposes and posted on the Township's website.

<b>Background:</b>
--------------------

The purpose of this report is to provide Council with an update on Planning, GIS, and Heritage Committee projects that are underway within the Planning Division, as well as the current status of all development applications that are active within the Division.

The attached summary (Attachment #1) reviews the status of Applications for: Official Plan Amendment, Zoning By-law Amendment, Plan of Subdivision, and Site Plan. In addition, the report provides the following summary:

1. The number of applications received and processed for: pre-consultation, minor variance, and consent in 2018, 2019, 2020 and 2021 to-date; and,
2. The number of zoning certificates and zoning certificate revisions received and processed in 2018, 2019, 2020 and 2021 to-date.

The attachment also includes a list and description of some of the other Planning, GIS, and Heritage Committee projects underway.

## Analysis:

### Development Applications

Planning staff continue to receive new development applications for review and processing. In addition as required by Section E1.1 of the Township Official Plan (Complete Application), Planning staff receive and review applications for pre-consultations and coordinate meetings with proponents, Township Staff and other agencies in advance of formal planning application submissions.

Further, over the past several years there have been a high number of minor variance applications received by Township staff. However, it is anticipated that with the completion of an updated Official Plan and Zoning By-law, that number will reduce.

### Other Planning Projects

The initial Open House for the Township's Official Plan Review process was held on June 20, 2018. The dedicated website for the Official Plan and Zoning By-law Review process is live and continues to receive public comments. The Township's Consultant has prepared draft Vision Statements (available on the website) with a Directions Report anticipated to be available for public consultation/input in 2020. An updated staff report (DS2020-086) and timeline for completion of the Comprehensive Official Plan Review and Zoning By-law Update was presented and approved at the October 14, 2020 Council meeting. The Township's Consultant has prepared a first draft of Official Plan policies, which Planning Staff have reviewed and provided comments to the Consultant. A second draft of the Official Plan policies is to be submitted to Staff for review by March 31, 2021.

### GIS Projects

GIS has been directly involved in a number of new Township-wide projects including: the Employment Land Strategy, Connect Oro-Medonte (internet advocacy and initiatives) and the new Official Plan & Zoning By-law. By providing mapping and GIS analyst services in-house, the Township was able to select proposals for these projects that saved unnecessary spending on these particular types of services and contributed to greater overall efficiency and collaboration where these projects crossed departments. Additionally, the development and implementation of mobile data collection/reporting tools, as well as other web-based GIS resources, continues to contribute to the Township's successful decentralization of much of its workforce during the pandemic.

### Heritage Committee Projects

Due to the restrictions on public gatherings as a result of Covid-19, the meetings have been infrequent with the last Heritage Committee Meeting occurring on [November 16, 2020](#). A report and associated by-law will be presented for Council's consideration to designate the Old Town Hall and Cenotaph located at 833 Line 7 North on March 24<sup>th</sup>, 2021.

**Financial / Legal Implications / Risk Management:**

N/A

**Policies/Legislation:**

- Planning Act, R.S.O. 1990, c. P.13
- Ontario Heritage Act, R.S.O. 1990, c. O.18

**Corporate Strategic Goals:**

Planning Staff is of the opinion that these applications are consistent with the following Strategic Goal of the Township:

Balanced Growth:

- Ensure land use planning policies manage change and promote economic activity that does not negatively impact the Township's natural heritage features and attributes.

**Consultations:**

- Planning Division staff

**Attachments:**

Attachment #1- Planning Division Activity Summary (Development Application Status, Planning, GIS and Heritage Committee Projects) April 2021

**Conclusion:**

This report is intended to provide an information update for Council and staff regarding the current status/summary of all applications received by the Planning Division and the various Planning, GIS and Heritage Committee projects underway in the Division. This report including the attachment, once received by Council, will be posted on the Township's website to provide the public with the up to date activity summary.

**Respectfully submitted:**

Dave Yauk, GIS Technician

**Approvals:**

Derek Witlib, Manager Planning Services  
Andria Leigh, Director Development Services

**Date:**

April 1, 2021  
April 1, 2021