



The Township of Oro-Medonte  
Requires an  
**CONTRACT - EQUIPMENT  
OPERATOR**

The Township of Oro-Medonte, is currently seeking individuals for the position of “**Contract Equipment Operator**” for a period of 6 months. The applicants will report to the Operations Division of the Operations & Community Services Department.

The Contract Equipment Operator is responsible for the following:

- the operation of all trucks in excess of 1 ½ ton capacity with dumpbox, sander, and snowplow wing attachments;
- operation of front-end loader, pumper/water truck, tractor with blower attachment, one-ton pickup truck with snow plow blade and sander/sander attachments, street sweeper and brush chipper;
- Review & follow up on work orders as directed;
- Emergency roadside tree removal, installation of barricades for road closures/detours;
- Performing light maintenance of equipment;
- Other duties as assigned.

The position of Contract - Equipment Operator is a physically strenuous position, which includes but is not limited to shoveling, raking, sweeping, bending, lifting, carrying and the use of heavy equipment and supplies.

The applicant must have sound knowledge of maintenance and construction practices as well as being competent in operating construction equipment and vehicles. Experience with municipal road maintenance and construction would be an asset. Applicants **must hold and maintain valid ‘DZ’ driver’s license** and the ability to work well in a team setting. The successful applicant must live within 30 kilometres of the Township boundary, be available to work flexible hours including days, afternoons, evenings, nights, weekends and holidays in a variety of environmental conditions.

The successful candidate must be able to provide a Criminal Reference Check and Driver's Abstract satisfactory to the Township.

This is a full-time contract position and offers a salary commensurate with experience and education (salary range \$24.40 to \$29.31 per hour) plus shift premiums where applicable.

Individuals having these qualifications are encouraged to submit a comprehensive to:

**Township of Oro-Medonte,  
148 Line 7 South, Oro-Medonte, ON L0L 2E0  
email: [careers@oro-medonte.ca](mailto:careers@oro-medonte.ca)**

A detailed job description is available on our website [www.oro-medonte.ca](http://www.oro-medonte.ca)

The Township of Oro-Medonte is committed to an inclusive, barrier free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Township of Oro-Medonte Human Resources Department if you require any accommodations to ensure that you can participate fully and equally during the recruitment and selection process. We thank all applicants; however, only those considered for an interview will be contacted. Personal information is collected pursuant to The Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of the candidate selection. Questions about this collection should be directed to the Director, Human Resources.

**POSITION TITLE:**

**EQUIPMENT OPERATOR**

**PERFORMANCE CRITERIA AND JOB DESCRIPTION**

**STATEMENT:**

To operate a truck, loader and sweeper under the appropriate license category as set out by the Ministry of Transportation and any other equipment as may be assigned.

**REPORTS TO:**

Operations Coordinator - Transportation

**PERSON REPORTING TO**

None

**INCUMBENT:**

**RESPONSIBILITIES:**

- a) Responsible for the safe operation of applicable equipment and the maintenance of same;
- b) Responsible for maintaining assigned vehicles in a clean and tidy condition; makes daily inspections; and records deficiencies on the report maintenance form filed with the foreman. Keeps all documents up to date and accurate as required by MTO and Municipality;
- c) Responsible for making minor running repairs to equipment on the job;
- a) Must be available to work flexible hours including days, afternoons, evenings, nights, weekends and holidays in a variety of environmental conditions;
- d) Perform duties such as; traffic control (flagging), operate small equipment including roller/packer and farm tractor with mower or power broom, maintenance and installation of signage, bridge and municipal drain work;
- e) Perform other labour related duties such as culvert repair, brushing, ball diamond maintenance, grass mowing, ditching, curb and catch basin maintenance, debris pick up, spray patching, cold patching, guard rail repair, parts pick up, shop maintenance and act as snowplow wingman;
- f) Operate all trucks in excess of 1 ½ ton capacity with dump, sander, snowplow wing attachments; operate front – end loader;
- g) Operate pumper/water truck, street sweeper and brush chipper;
- h) Capability of performing duties without supervision;
- i) The position of Equipment Operator is a physically strenuous position, which includes but is not limited to shoveling, raking, sweeping, bending, lifting, carrying and the use equipment and supplies;

## Equipment Operator

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- j) Must hold and maintain in good standing the appropriate motor vehicle license classification as outlined by Government regulations;
- k) Participate in the Township's Health & Safety Program, wear & maintain personal protective equipment as required, approved and issued; report any incidents, accidents or hazards to Supervisor;
- l) Demonstrates commitment to personal and professional development by remaining current with new legislation, regulations, organizational theory and practices relating to the functions of the department in order that professional competence is maintained;
- m) Undertakes representative duties as Equipment Operator with the community, Provincial and inter-municipality as required/directed; and acts as an "ambassador" for the Township supporting and championing corporate goals and decisions within the community in a courteous, friendly and efficient manner to promote a high standard of customer service and public relations at all times;
- n) Other duties as may be assigned by the Operations Coordinator – Transportation.

### **COMMUNICATION:**

- a) Possesses a good understanding of Department related problems and has an appreciation of Township Policies, Practices and Responsibilities including but not limited to Smoking in the Workplace; Respect in the Workplace and Accessibility Standards for Customer Service;
- b) Deal effectively and tactfully with the general public;
- c) Communicate and liaise with Department Heads, co-workers, the public and other agencies;
- d) Maintain confidentiality as per the requirements of the Municipal Freedom of Information and Protections of Privacy Act and Municipal Policy.

### **MATERIAL RESOURCES:**

- a) Accountable for carrying out work assignments using a variety of vehicles and equipment, including hand and power tools. Responsible for the safe and effective use of same;
- b) Maintain equipment, vehicles and tools in safe operating conditions;

**KNOWLEDGE:**

- a) Must hold the appropriate motor vehicle license (DZ) classification as outline by Government Regulations;
- b) Must be competent and have a sound knowledge in the operation of all assigned equipment in a safe and efficient manner;
- c) Must live within 30 kilometres of the Township border, required to work stand by and/or on call shifts on a rotational basis;
- d) Must be physically capable of performing the duties of the position and for working/driving in adverse conditions;
- e) Must demonstrate sound knowledge of maintenance and construction practices as well as construction equipment and vehicles;
- f) Minimum Grade 12 and 2 (two) years' related experience.

**PERFORMANCE STANDARDS:**

The Equipment Operator shall meet the level of satisfactory performance in each of his/her responsibilities:

**Quality of Work**

- a) Based on measurable volume and compared against meaningful standards, taking into account any unusual conditions which affect output.

**Quality of Performance**

- b) Frequency of errors, efficient use of resources, excellence of workmanship.

**Attitude**

- c) Convey a positive influence towards the Operations & Community Services Department, Senior Management, staff and the Public.

**Dependability**

- d) Shall assure one's own reliability, punctuality and attendance.

**Initiative**

- e) To work conscientiously, using resourcefulness, ingenuity and suggestions for improvement of the Corporation.