



Access/Correction Request

Municipal Freedom of Information and Protection of Privacy Act
Application Fee \$5.00

Request For: <input type="checkbox"/> Access to General Records <input type="checkbox"/> Access to Own Personal Information <input type="checkbox"/> Correction of Own Personal Information	Submit Completed Request To: Freedom of Information Coordinator The Corporation of the Township of Oro-Medonte 148 Line 7 South Oro-Medonte, Ontario L0L 2E0
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If request is for access to, or correction of, own personal information records:

Last name appearing on records: same as below **or** ►

Details:

Last Name:	First Name:	Middle Initial:	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss
Address (Street & No./Apt. No./P.O. Box No./R.R. No.)		Town	Province
Postal Code	Telephone Number(s)	Day ()	Cell ()
Evening ()			

Detailed description of requested records, personal information records or personal information to be corrected. (If you are requesting access to, or correction of, your personal information, please identify the personal information bank or record containing the personal information, if known.)

Note: If you are requesting a correction of personal information, please indicate the desired correction and, if appropriate, attach any supporting documentation. You will be notified if the correction is not made and you may require that a statement of disagreement be attached to your personal information.

Preferred method of access to records: <input type="checkbox"/> Examine Original <input type="checkbox"/> Receive Copy	Signature:	Date Prepared: Month Day Year
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For Office Use Only:

Date Received:			Request Number	Comments:
Month	Day	Year	/	

APPLICATION FEE: \$5.00

Received: **Cheque** **Cash** **Debit**

Personal information contained on this form is collected pursuant to *The Municipal Freedom of Information and Protection of Privacy Act*, and will be used for the purpose of responding to your access request. Questions about this collection should be directed to the Freedom of Information Coordinator, The Corporation of the Township of Oro-Medonte, 148 Line 7 South, Oro-Medonte, Ontario L0L 2E0.